

Annual Report

July 1, 2010 - June 30, 2011



Town of St. George

www.stgeorgevt.com

Town Meeting

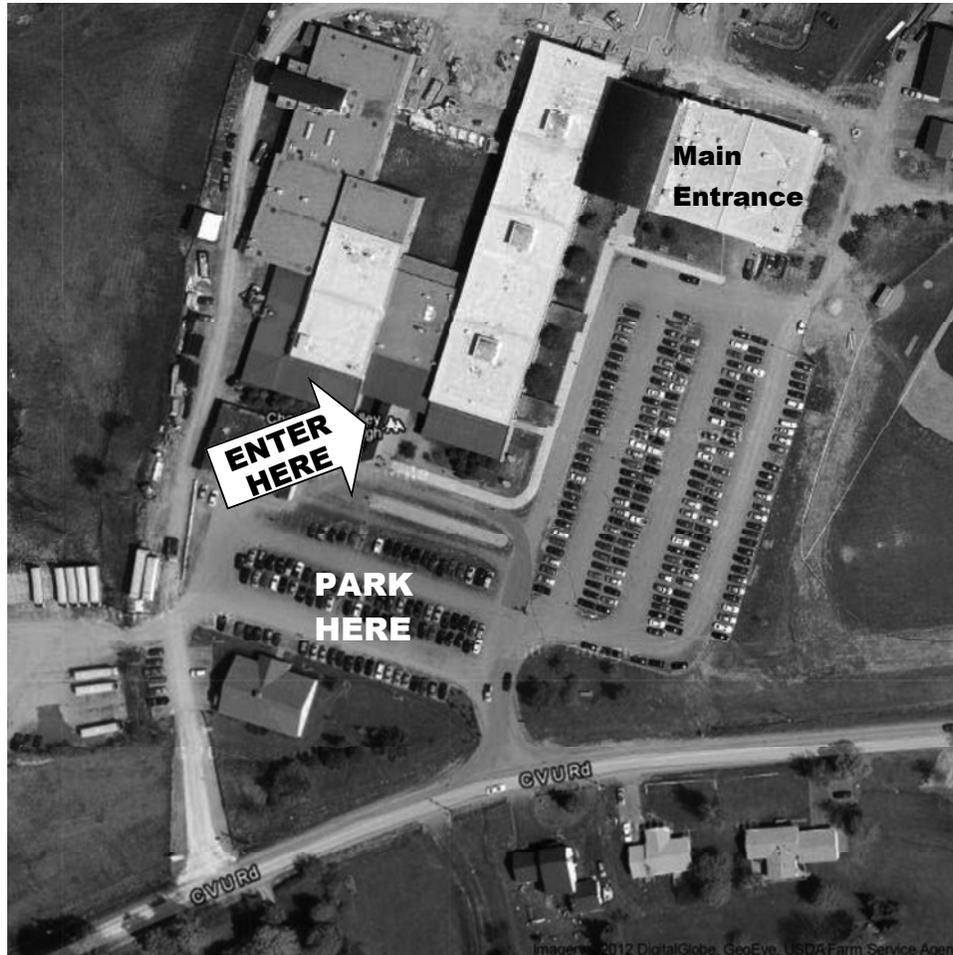
NEW LOCATION: CVU High School, South Side Entrance

Tuesday, March 6, 2012

Evening Time 6:00 p.m.

Please bring your Annual Report with you!

Map of CVU High School for Town Meeting Tuesday, March 6, 2012, 6 pm



The meeting room will be in the side entrance, not at the front or main entrance by the office.

When you enter the CVU driveway, take your first left for parking. Enter the building through the side door and look for signs for the meeting room.

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2011 ELECTED OFFICERS

MODERATORS

Tom Carlson
Tom Carlson

Town Meeting
School District Meeting

TOWN CLERK & TREASURER

Barbara Young

Term expires 2012

SELECTBOARD

Sean Dye
Carol Blakely
Lisa Dillon Beliveau
Debra Kobus
Philip Gingrow

Term expires 2012
Term expires 2012
Term expires 2013
Term expires 2013
Term expires 2014

LISTERS

Lori Ring
Sean Dye
Laurie Walker

Term expires 2012
Term expires 2013
Term expires 2014

AUDITORS

Judy Pillsbury
Steve Faust
William Hickson

Term expires 2012
Term expires 2013
Term expires 2014

SCHOOL DIRECTORS

Hester Hemmett
Wendy Goodrich
Kelly Bowen

Term expires 2012
Term expires 2013
Term expires 2014

CEMETERY COMMISSIONERS

Bob Gugerty
Lyn Wakefield
Mary Alice Favro

Term expires 2012
Term expires 2013
Term expires 2014

CONSTABLE

Vacant

AGENT TO PROSECUTE & DEFEND SUITS

Vacant

TOWN GRAND JUROR

Vacant

JUSTICES OF THE PEACE

Lisa Dillon Beliveau
Thomas Carlson
Sandra Dubois
Mary Alice Favro
Judith Pillsbury

2011 APPOINTED OFFICERS

| | |
|------------------------------|---|
| TOWN SERVICE OFFICER | Philip Gingrow |
| CIVIL DEFENSE | Harry Bowen |
| CCMPO/CCRPC REPRESENTATIVE | Philip Gingrow |
| DELINQUENT TAX COLLECTOR | Barbara Young |
| DRIVEWAY PERMIT OFFICER | E.W. Hanson |
| FENCE VIEWER | Vacant |
| FIRE WARDEN | Ray Berard |
| GREEN UP CHAIR | Mary Alice Favro |
| HEALTH OFFICER | Philip Gingrow |
| ANIMAL CONTROL OFFICER | Jeffrey Wells |
| LAKE IROQUOIS REPRESENTATIVE | Dana Bingham |
| ROAD COMMISSIONER | Todd Pillsbury |
| TREE WARDEN | Ray Berard |
| ZONING ADMINISTRATOR | E.W. Hanson |
| ASSESSOR | Vermont Appraisal Company |
| YOUTH PROGRAM | Micaela Wallace |
| DEVELOPMENT REVIEW BOARD | Marie Mastro, Chair Scott Baker, Vice Chair Connie Kendall, Clerk Lisa Dillon Beliveau Matt Palmer Daniel Pillsbury Ron Arms, <i>alternate</i> |
| PLANNING COMMISSION | Scott Baker, Chair Connie Kendall, Clerk Lisa Dillon Beliveau Dan Pillsbury Kelly Bowen Ron Arms, <i>alternate</i> Todd Pillsbury, <i>alternate</i> |

SELECTBOARD REPORT
JANUARY 2012

The past year has been one of change and progress for the town. The Selectboard now has five members, we have some new contractors working for the town, and we finally resolved the boundary dispute with Shelburne.

On May 6, 2011, Governor Peter Shumlin signed into law H. 452 – an act relating to establishing the boundary line between the towns of Shelburne and St. George. This settled the 248-year-old boundary dispute. In April, Shelburne Town Manager Paul Bohne and I testified before the House Committee on Government Operations. The testimony was well received and the bill quickly passed through the House and Senate was on its way to the governor for signature. The boundary established by the Legislature has been surveyed and monuments have been placed. There are about a dozen properties along the boundary between the two towns which lies between the golf course at the south end and the intersection of Route 116 and South Brownell Road at the north end.

The town has a new assessor, Vermont Appraisal Company. They have been working diligently on the town records to assure we have an accurate Grand List for the town. We have included a report from Sandy Ross in the Annual Report outlining discrepancies in parcel sizes that have been found between the Grand List and the town Tax Map. Sandy and Judy Bond from Green Mountain GIS, our new tax map vendor, are working together to research these discrepancies and resolve them as accurately as possible. Please take a few minutes to read Sandy's report to understand the issues they face in this task.

I expect everyone in Vermont is aware of the financial problems that are being uncovered around the State. Several members of the Town attended training hosted by the State Auditor and the Vermont League of Cities and Towns to become aware of how to initiate internal controls to help mitigate these problems. Steve Faust, one of the Town's auditors, is now reconciling the town accounts each month as a result of attending one of these sessions. The Selectboard is working with the Town Clerk and Treasurer to review the town processes and procedures as recommended by the State Auditor. Based on this review, we expect we will institute more internal controls to help prevent any problems before they occur. The Selectboard has included additional financial statements in the Annual Report this year for your review.

Over the past few years, we have seen that an increasing amount of funds have been needed to maintain our Town roads. As a result, a sinking fund will be established in FY12 where funds can be earmarked specifically for capital expenditures for Town roads and the fund will retain any balance remaining from year to year. The Selectboard will use money in this fund to maintain and improve Town roads, with input from our new Road Commissioner, Todd Pillsbury. We are aware of repair work that needs to be done on Barber Road that has an estimated cost of \$30K-\$35K. It also should be noted that the total road maintenance (maintenance, plowing & sanding) expense was \$37,668 in FY11, 22.5% of total governmental activities.

The Selectboard was increased from three to five members as the last Town Meeting. This has worked very well; we now have a more diversified board and the workload has been spread around to give everyone a little bit less to do. This year we will have two open positions to fill, a three-year and a two-year term. Carol Blakely has decided to step down from the Selectboard at the end of her term this year. Carol has been involved in the town for many years and her time on the Selectboard has been appreciated. She has agreed to stay on as the St. George representative to the Chittenden Solid Waste District, so we expect she will be the town expert on compost soon.

We will also be electing a new Town Clerk and Treasurer this year. Special thanks to Barbara Young for her years of service to the town.

Finally, I do not believe there is anyone in St. George who does not know someone who was affected by Tropical Storm Irene. After the record breaking spring floods on the shores of Lake Champlain, and the Memorial Day weekend rain and flooding in central Vermont, it was hard to believe there was something worse in store for Vermont. I recall sitting at home waiting for the storm to get worse, and it never did. Little did I know just how bad it would get for others in the State. Hopefully this year is a better year for everyone.

Phil Gingrow, Chair
Lisa Dillon Beliveau
Carol Blakely
Sean Dye
Debra Kobus

TOWN MEETING WARNING

The legal voters of the Town of St. George, Vermont are hereby warned and notified to meet at Champlain Valley Union High School in Hinesburg, Vermont on Tuesday, March 6, 2012 at 6:00 p.m. to transact the following:

- Article 1.* To elect a moderator.
- Article 2.* To elect a Selectperson for a term of three years.
- Article 3.* To elect a Selectperson for a term of two years.
- Article 4.* To elect a Cemetery Commissioner for a term of three years.
- Article 5.* To elect a Lister for a term of three years.
- Article 6.* To elect an Auditor for a term of three years.
- Article 7.* To authorize the Selectboard to appoint a collector of delinquent taxes.
- Article 8.* To authorize the Town Clerk to approve additions to the voter checklist pursuant to Title 17, Vermont Statutes Annotated, Section 21 44(b).
- Article 9.* To authorize the Selectboard to sell one or both of the remaining unsold permitted lots in the Town Center subdivision for such amounts and for such purposes as the Selectboard may determine in its discretion, provided that all proceeds thereof shall be held in a special account segregated from the general fund and available for expenditure only upon majority vote of the legal votes of the Town present at a regular or special Town meeting.
- Article 10.* To authorize expenditure of up to three thousand five hundred dollars (\$3,500) for the purpose of funding the position of Assistant Town Clerk.
- Article 11.* To authorize collection of personal and real estate taxes as provided by law and as set forth below:
 - a. Taxes to be collected one-half October 1, 2012 and one-half or balance April 1, 2013.
 - b. Interest to be charged on unpaid taxes at the rate of one percent (1%) per month (or fraction thereof) for the first

three months and one and one-half percent (1.5) per month for late payments more than three months from due date.

- c. In addition to interest, a penalty of eight percent (8%) of the tax bill shall be imposed for any late payment. (Please note that postmark date is not acceptable for payment of taxes, and that taxpayers are still responsible for insuring that taxes are paid from mortgage escrow accounts.)
- d. A service charge of \$25.00 will be assessed for checks returned for insufficient funds.

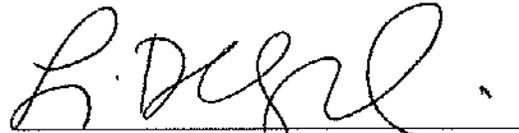
Article 12. To authorize the imposition of property taxes necessary to raise the funds to satisfy the Town budget as warned or as it may be amended at Town meeting.

Article 13. To elect a Town Clerk for a term of three years.

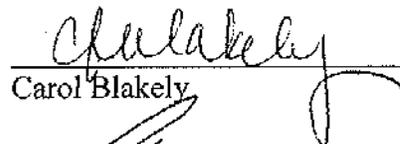
Article 14. To elect a Treasurer for term of three years.

Article 15. To transact any other business properly brought before the meeting.

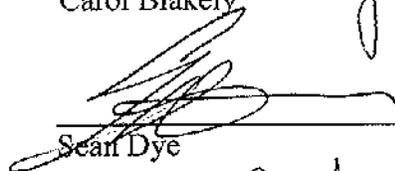
Dated at St. George, Vermont effective the 19th day of January, 2012.



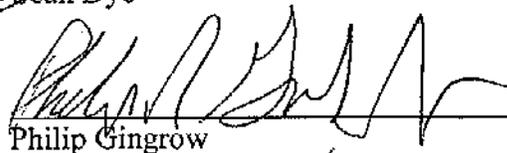
Lisa Dillon Beliveau



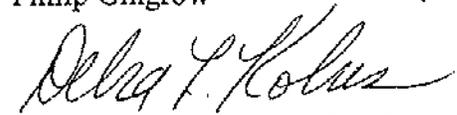
Carol Blakely



Sean Dye



Philip Gingrow



Debra Kobus

**TOWN OF ST. GEORGE
MUNICIPAL BUDGET AND ACTUAL
GENERAL FUND**

| | Jul '10 - Jun '11 | | Jul '11 - Jun '12 | Proposed Jul '12 - Jun '13 |
|---------------------------------------|-------------------|------------------|-------------------|-------------------------------|
| | Actual | Budget | Budget | Budget |
| Ordinary Income/Expense | | | | |
| Income | | | | |
| 10100 · Interest - MM | 190.02 | 500.00 | 190.00 | 100.00 |
| 10200 · Interest - CD | 247.45 | 0 | 200.00 | 200.00 |
| 10500 · Fees | 7,829.30 | 6,700.00 | 7,500.00 | 5,500.00 |
| 10520 · Highway State Aid | 3,441.61 | 3,500.00 | 3,300.00 | 3,425.00 |
| 10530 · Fines | 1,625.50 | 300.00 | 300.00 | 1,300.00 |
| 10540 · Truck permits | 180.00 | 185.00 | 175.00 | 180.00 |
| 10555 · St. of VT Reappraisal | 3,021.00 | 3,060.00 | 3,000.00 | 3,100.00 |
| 11000 · Dog licenses | 245.00 | 230.00 | 330.00 | 235.00 |
| 11100 · Liquor licenses | 150.00 | 150.00 | 160.00 | 150.00 |
| 11300 · Zoning permits | 1,345.00 | 3,500.00 | 3,500.00 | 1,980.00 |
| 11400 · Trailer park licenses | 1,230.00 | 615.00 | 615.00 | 780.00 |
| 16490 · State of VT - Current Use | 4,589.00 | 2,000.00 | 2,000.00 | 5,000.00 |
| 17366 · Penalties | 2,908.73 | 2,040.00 | 2,426.00 | 2,731.00 |
| 17600 · Cemetery Income | 0 | 0 | 875.00 | 1,750.00 |
| 17750 · Youth Program donations | 631.00 | 0 | 5,550.00 | 3,047.00 |
| 17999 · Miscellaneous Income | 0 | 300.00 | 0 | 0 |
| 18000 · Assessor Education | 386.19 | 390.00 | 380.00 | 386.00 |
| Total Income | 28,019.80 | 23,470.00 | 30,501.00 | 29,864.00 |
| Expense | | | | |
| 20100 · Clerk's salary | 9,000.00 | 9,000.00 | 9,000.00 | 9,000.00 |
| 20200 · Treasurer's salary | 9,000.00 | 9,000.00 | 9,000.00 | 9,000.00 |
| 20300 · Payroll taxes | 1,629.89 | 2,890.00 | 3,000.00 | 3,000.00 |
| 20400 · Selectboard expenses | 1,499.94 | 1,500.00 | 1,500.00 | 1,500.00 |
| 20500 · Lister's expenses | 231.85 | 200.00 | 200.00 | 235.00 |
| 20550 · Lister's services | 4,593.00 | 4,800.00 | 5,000.00 | 7,000.00 |
| 20560 · Planning Commission expenses | 139.16 | 0 | 0 | 500.00 |
| 20570 · DRB expenses | 463.00 | 500.00 | 1,300.00 | 720.00 |
| 20590 · Cemetery commission expenses | 800.00 | 800.00 | 1,875.00 | 500.00 |
| 20650 · Tax Map Update | 931.00 | 2,000.00 | 1,250.00 | 500.00 |
| 20700 · Animal control officer | 0 | 250.00 | 500.00 | 500.00 |
| 20750 · Delinquent tax collector | 2,040.00 | 2,040.00 | 2,426.00 | 2,731.00 |
| 20800 · Zoning administrator | 3,740.00 | 6,240.00 | 5,500.00 | 3,648.00 |
| 20810 · Zoning administrator expenses | 1,091.99 | 1,948.00 | 1,400.00 | 1,038.00 |
| 20850 · Road Commissioner | 250.00 | 250.00 | 500.00 | 500.00 |
| 20900 · Secretarial | 180.00 | 260.00 | 300.00 | 2,200.00 |
| 21100 · Training | 510.00 | 1,000.00 | 1,000.00 | 1,500.00 |
| 22200 · Telephone | 1,101.96 | 680.00 | 1,100.00 | 1,100.00 |
| 22250 · Copier maintenance | 210.59 | 2,220.00 | 250.00 | 250.00 |
| 22350 · Postage | 964.75 | 1,000.00 | 1,500.00 | 1,000.00 |
| 22365 · Microfilm | 0 | 0 | 0 | 300.00 |
| 22400 · Supplies | 1,202.85 | 1,500.00 | 1,500.00 | 1,400.00 |
| 22425 · Rubbish removal | 465.37 | 400.00 | 300.00 | 264.00 |
| 22450 · Miscellaneous | 721.90 | 500.00 | 800.00 | 800.00 |
| 22500 · Computer/support | 3,248.97 | 4,000.00 | 4,000.00 | 3,900.00 |
| 22550 · Office Equipment | 99.99 | 1,000.00 | 1,000.00 | 1,500.00 |

**TOWN OF ST. GEORGE
MUNICIPAL BUDGET AND ACTUAL
GENERAL FUND**

| | Jul '10 - Jun '11 | | Jul '11 - Jun '12 | Proposed Jul '12 - Jun '13 |
|---|---------------------|---------------------|---------------------|-------------------------------|
| | Actual | Budget | Budget | Budget |
| 22600 · Electricity | 2,084.98 | 1,500.00 | 1,400.00 | 2,000.00 |
| 22610 · Mortgage interest | 962.89 | 963.00 | 809.00 | 646.00 |
| 22625 · Water testing | 2,073.40 | 2,000.00 | 2,000.00 | 2,178.00 |
| 22650 · Fuel | 1,526.49 | 2,000.00 | 2,100.00 | 2,000.00 |
| 22680 · Accounting services | 3,500.00 | 2,100.00 | 3,000.00 | 4,000.00 |
| 22800 · Election/Town Meeting | | | | |
| 22825 · Printing | 1,336.63 | 1,500.00 | 1,600.00 | 1,500.00 |
| 22840 · Tabulator | 0 | 0 | 0 | 1,000.00 |
| 22850 · Rent | 400.00 | 800.00 | 800.00 | 0 |
| 23400 · Maintenance | 4,467.34 | 3,000.00 | 3,000.00 | 4,500.00 |
| 23500 · Building Improvements | 0 | 0 | 2,300.00 | 3,600.00 |
| 23650 · Mowing | 2,820.00 | 2,500.00 | 2,500.00 | 3,100.00 |
| 23700 · Mowing - cemetery | 1,870.00 | 1,500.00 | 2,000.00 | 2,300.00 |
| 24000 · Insurance | 5,154.86 | 3,800.00 | 4,900.00 | 5,000.00 |
| 24600 · Attorney fees | 432.05 | 5,000.00 | 5,000.00 | 5,000.00 |
| 24700 · Notices | 247.00 | 400.00 | 400.00 | 260.00 |
| 26500 · Dues & assessments | | | | |
| 26510 · CCRP | 442.00 | 460.00 | 460.00 | 399.00 |
| 26520 · Greenup | 0 | 75.00 | 75.00 | 75.00 |
| 26530 · County treasurer | 2,154.27 | 3,750.00 | 3,700.00 | 3,700.00 |
| 26540 · Lake Iroquois | 125.00 | 125.00 | 125.00 | 125.00 |
| 26550 · Office on aging | 600.00 | 600.00 | 600.00 | 600.00 |
| 26565 · C.C. Met. Plan Org. | 414.00 | 414.00 | 414.00 | 374.00 |
| 26580 · VLCT | 1,407.00 | 1,200.00 | 1,381.00 | 1,445.00 |
| 26590 · V.C.I.L. | 100.00 | 100.00 | 100.00 | 100.00 |
| 26850 · VNA | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 26860 · COTS | 500.00 | 500.00 | 500.00 | 500.00 |
| 26870 · GBIC | 150.00 | 150.00 | 150.00 | 150.00 |
| 26875 · Women Helping Battered Women | 0 | 0 | 0 | 200.00 |
| 26880 · Hinesburg Library | 500.00 | 500.00 | 500.00 | 500.00 |
| 26890 · Dorothy Alling Library | 4,000.00 | 4,000.00 | 4,000.00 | 4,000.00 |
| 26892 · Youth programs | 10,239.89 | 10,000.00 | 10,000.00 | 10,000.00 |
| 26900 · Gifts and contributions | 10,000.00 | 0 | 0 | 0 |
| 27000 · Fire & Rescue | | | | |
| 27100 · Hinesburg Fire Dept. | 26,417.00 | 26,417.00 | 23,061.00 | 25,000.00 |
| 27301 · Chitt. Unit for Special Investigation | 500.00 | 500.00 | 500.00 | 500.00 |
| 27370 · Shelburne Police Department | 0 | 2,000.00 | 2,000.00 | 2,000.00 |
| 27600 · Road repair/maintenance | 17,019.90 | 15,000.00 | 15,000.00 | 24,450.00 |
| 27700 · Plowing and sanding | 20,648.00 | 15,000.00 | 15,000.00 | 24,800.00 |
| Total Expense | 167,208.71 | 162,842.00 | 164,576.00 | 191,588.00 |
| Net Income | (139,188.91) | (139,372.00) | (134,075.00) | (161,724.00) |

**TOWN OF ST. GEORGE
2011 ANNUAL TOWN MEETING
ROCKY RIDGE CLUBHOUSE
MARCH 1, 2011**

SELECTBOARD: Phil Gingrow (Chairperson); Carol Blakely, Lisa Dillon Beliveau.
MODERATOR: Tom Carlson.

CALL TO ORDER and ANNOUNCEMENTS

Tom Carlson opened the March 2011 St. George Town Meeting and welcomed the assemblage. Announcements included an update from Senator Ginny Lyons on current legislative work as follows:

- Addressing the state budget shortfall of \$170 million. The legislature is considering restructuring government to save money rather than raise taxes. The Federal Government is making decisions that will impact revenue coming into the State.
- Economic recovery bill that provides up to \$2,000 in tax credits for hiring returning National Guard service people. There is an incentive for agricultural development (\$1 million for investment in agricultural jobs).
- Natural Resources and Energy Committee is working to implement broadband service throughout the state (\$410 million in federal funds is available to private companies for Wi-Fi service in the state).
- Comments are being solicited on expanding the bottle bill.
- “Green” cleaning in schools at no extra cost and a healthier approach.
- Institutions Committee working on a capital bill to weatherize state buildings and save money on fuel and electricity.
- Relocating incarcerated women in St. Albans to the South Burlington Correctional Facility.
- Providing an extra \$74 million in non-federal funds in the transportation budget for local bridges.
- Federal funds will be used to improve rail service from Rutland to New York State as well as some of the Amtrak line to Boston.
- Education Committee removed the caps on the Pre-K Program so local towns can decide if or how to continue the program and the state will support the budget.
- Redistricting and governance of school districts by consolidating supervisory unions (this is a local discussion).

Steve Faust asked if the bottle bill will be eliminated. Sen. Lyons explained the approaches are to either expand the bottle bill or extend producer responsibility where the manufacturer pays into a fund to support recycling (deposits on bottles would be eliminated). Vermont realizes an 85% recycling rate with deposits in place and about 30% recycling rate without deposits in place.

MARCH 2011 TOWN MEETING

Tom Carlson called the St. George 2011 Annual Town Meeting to order at 6:53 PM and read the meeting warning as follows:

“The legal voters of the Town of St. George are hereby warned and notified to meet at Rocky Ridge Golf Club on Tuesday, March 1, 2011, at 6:00 PM to transact the following:”

Article 1. To elect a Moderator

MOTION by Sarah Tischler to nominate Tom Carlson as Moderator. There were no other nominations.

MOTION by Steve Faust, SECOND by Charles Scott, to close the nominations and instruct the clerk to cast one ballot for Tom Carlson as Moderator.

DISCUSSION: None.

VOTING ON ARTICLE 1: unanimous; motion carried. Article 1 is passed.

Tom Carlson is Moderator.

Article 2. Shall the town elect two additional Selectboard members for terms of two years each?

MOTION by Mary Alice Favro, SECOND by Sonny Paronto, to approve Article 2 as read.

DISCUSSION: It was explained that the need for two additional members on the Selectboard will allow the work load to be distributed across five people rather than three and help ensure a quorum will be present at meetings. Mildred Barber suggested not making the change and reducing the number of items on the agenda for the Selectboard. Mary Alice Favro asked if all the duties being done are for the Selectboard to do or because they need to be done for the town. Phil Gingrow explained there are specific duties that are the responsibility of the Selectboard and other appointments that could be filled by appointees/volunteers from the town. Harry Bowen volunteered to serve in the Civil Defense position. There were no further comments.

VOTING ON ARTICLE 2: unanimous; motion carried. Article 2 is passed.

Two seats were added to the Selectboard for terms of two years each for a total of five members.

Article 3. To elect a Selectperson for a term of three years

MOTION by Judy Pillsbury to nominate Phil Gingrow to the Selectboard for a term of three years. There were no other nominations.

MOTION by Steve Faust, SECOND by Sarah Tischler, to close the nominations.

MOTION by Steve Faust, SECOND by Charles Scott, to instruct the clerk to cast one ballot for Phil Gingrow for the Selectboard for a term of three years.

DISCUSSION: None.

VOTING ON ARTICLE 3: unanimous; motion carried. Article 3 is passed.

Phil Gingrow is elected to the Selectboard for a term of three years.

Article 4. To elect a Selectperson for a term of two years

MOTION by Judy Pillsbury to nominate Debra Kobus to the Selectboard for a term of two years. There were no other nominations.

MOTION by Sarah Tischler, SECOND by Steve Faust, to close the nominations.

MOTION by Steve Faust, SECOND by Charles Scott, to instruct the clerk to cast one ballot for Debra Kobus for the Selectboard for a term of two years.

DISCUSSION: Debra Kobus said she is a 20-year resident of St. George and raised her family here. Her financial background may be helpful to the town and the Selectboard.

VOTING ON ARTICLE 4: unanimous; motion carried. Article 4 is passed.

Debra Kobus is elected to the Selectboard for a term of two years.

Article 5. To elect a Selectperson for a term of one year

MOTION by Charles Scott to nominate Sean Dye to the Selectboard for a term of one year. There were no other nominations.

MOTION by Steve Faust, SECOND by Sarah Tischler, to close the nominations and instruct the clerk to cast one ballot for Sean Dye for the Selectboard for a term of one year.

DISCUSSION: Sean Dye said he has been a resident of St. George since 1999 and welcomes the opportunity to serve the town in this capacity.

VOTING ON ARTICLE 5: unanimous; motion carried. Article 5 is passed.

Sean Dye is elected to the Selectboard for a term of one year.

Article 6. To elect a Cemetery Commissioner for a term of three years

MOTION by Sarah Tischler, SECOND by Steve Faust, to nominate Mary Alice Favro as Cemetery Commissioner for a term of three years. There were no other nominations.

MOTION by Charles Scott, SECOND by Steve Faust, to close the nominations.

MOTION by Sarah Tischler, SECOND by Charles Scott, to instruct the clerk to cast one ballot for Mary Alice Favro as Cemetery Commissioner for a term of three years.

DISCUSSION: Mary Alice Favro said the cemetery commissioners have plans for development of the cemetery that efficiently uses the available land.

VOTING ON ARTICLE 6: unanimous; motion carried. Article 6 is passed.

Mary Alice Favro is elected to the Cemetery Commission for a term of three years.

Article 7. To elect a Lister for a term of three years

MOTION by Mary Alice Favro, SECOND by Steve Faust, to nominate Laurie Walker as Lister for a term of three years. There were no other nominations.

MOTION by Steve Faust, SECOND by Sarah Tischler, to close the nominations.

MOTION by Steve Faust, SECOND by Charles Scott, to authorize the clerk to cast one ballot for Laurie Walker as Lister for a term of three years.

DISCUSSION: None.

VOTING ON ARTICLE 7: unanimous; motion carried. Article 7 is passed.

**TOWN OF ST. GEORGE
2011 ANNUAL TOWN MEETING
ROCKY RIDGE CLUBHOUSE
MARCH 1, 2011**

SELECTBOARD: Phil Gingrow (Chairperson); Carol Blakely, Lisa Dillon Beliveau.
MODERATOR: Tom Carlson.

CALL TO ORDER and ANNOUNCEMENTS

Tom Carlson opened the March 2011 St. George Town Meeting and welcomed the assemblage. Announcements included an update from Senator Ginny Lyons on current legislative work as follows:

- Addressing the state budget shortfall of \$170 million. The legislature is considering restructuring government to save money rather than raise taxes. The Federal Government is making decisions that will impact revenue coming into the State.
- Economic recovery bill that provides up to \$2,000 in tax credits for hiring returning National Guard service people. There is an incentive for agricultural development (\$1 million for investment in agricultural jobs).
- Natural Resources and Energy Committee is working to implement broadband service throughout the state (\$410 million in federal funds is available to private companies for Wi-Fi service in the state).
- Comments are being solicited on expanding the bottle bill.
- “Green” cleaning in schools at no extra cost and a healthier approach.
- Institutions Committee working on a capital bill to weatherize state buildings and save money on fuel and electricity.
- Relocating incarcerated women in St. Albans to the South Burlington Correctional Facility.
- Providing an extra \$74 million in non-federal funds in the transportation budget for local bridges.
- Federal funds will be used to improve rail service from Rutland to New York State as well as some of the Amtrak line to Boston.
- Education Committee removed the caps on the Pre-K Program so local towns can decide if or how to continue the program and the state will support the budget.
- Redistricting and governance of school districts by consolidating supervisory unions (this is a local discussion).

Steve Faust asked if the bottle bill will be eliminated. Sen. Lyons explained the approaches are to either expand the bottle bill or extend producer responsibility where the manufacturer pays into a fund to support recycling (deposits on bottles would be eliminated). Vermont realizes an 85% recycling rate with deposits in place and about 30% recycling rate without deposits in place.

MARCH 2011 TOWN MEETING

Tom Carlson called the St. George 2011 Annual Town Meeting to order at 6:53 PM and read the meeting warning as follows:

Article 12. To authorize collection of personal and real estate taxes as provided by law and as set forth below:

- a. Taxes to be collected one-half on October 1, 2011 and one-half or balance on April 1, 2012.**
- b. Interest to be charged on unpaid taxes at the rate of one percent (1%) per month (or fraction thereof) for the first three months and one and one-half percent (1.5%) per month for late payments more than three months from due date.**
- c. In addition to interest, a penalty of eight percent (8%) of the tax bill shall be imposed for any late payment. (Please note that postmark date is not acceptable for payment of taxes and that taxpayers are still responsible for ensuring taxes are paid from mortgage escrow accounts.)**
- d. A service charge of \$25.00 will be assessed for checks returned for insufficient funds**

MOTION by Steve Faust, SECOND by Charles Scott, to approve Article 12 as presented.

DISCUSSION: None.

VOTING ON ARTICLE 12: unanimous; motion carried. Article 12 is passed.

Article 13. To authorize the imposition of property taxes necessary to raise the funds to satisfy the town budget as warned or as may be amended at Town Meeting

MOTION by Steve Faust, SECOND by Charles Scott, to approve Article 13 as presented.

DISCUSSION: It was noted the budget shows less than a one percent (1%) increase. There were questions (and explanations) as follows:

- Increase in Listers expenses – This is a town assessor cost (assessor service is on a per diem basis).
- Increase in Development Review Board expenses – This is to cover the cost of producing minutes of meetings.
- Increase in the Cemetery Commission budget – This is to define and mark smaller burial spaces for cremation burials with stone walls in keeping with the character of the cemetery. There is revenue and resources in the current budget plus money in the FY2012 budget for this work.
- Increase of 100% in expenses for the Animal Control Officer – This is to cover needed equipment for protection and to safely handle animals.
- Increase for the Road Commissioner – This is to pay for the individual's time spent developing plans for road work, working with contractors and doing inspections of work being done.
- Water testing expense – This is to test the town well behind the baseball field as required by the state for wells serving at least 20 people.
- Building Improvement expense of \$2,300 – This is for the furnace in the town office building.

- **Insurance coverage – All town insurance coverage is through the Vermont League of Cities and Towns (VLCT).**
- **Decreased payment to Hinesburg Fire Dept. – The town is charged a proportion of the Hinesburg Fire Dept. budget.**

There were no further comments.

VOTING ON ARTICLE 13: unanimous; motion carried. Article 13 is passed.

Article 14. Shall the Town of St. George vote to allow the use of vote tabulating machines?

MOTION by Steve Faust, **SECOND** by Mary Alice Favro, to approve Article 14 as presented.

DISCUSSION: It was noted St. George has 485 registered voters. The state will provide a machine to tabulate ballots rather than doing a manual tabulation. The machine will be used for general elections (gubernatorial or presidential), but not primaries because the number of people who vote in the primaries tends to be minimal and easily counted by hand. The town must pay to have the vote tabulating machine programmed for each election every two years. Mildred Barber expressed concern about putting more costs on the taxpayers. Deb Kobus stated if the town does not have a tabulating machine then volunteers are needed to count votes. Also, there must be adequate space to isolate the counters so votes are not overheard. The machine can be returned if the town is not satisfied. The only cost is for programming for the general elections. The machine has controls to catch voting errors, such as too many votes by an individual voter or incorrectly marked ballots, and there is always a paper trail. Voted ballots are locked in the town vault. Any recounts are done in Burlington following a specified and rigid procedure after which the ballots are returned to the vault. There were no further comments.

VOTING ON ARTICLE 14: unanimous; motion carried. Article 14 is passed.

Article 15. To transact any other business properly brought before the meeting

Steve Faust asked if holding the town meeting at night has yielded more participation. Barb Young reported it appears approximately 40 townspeople attend the annual meeting each year regardless of the time of day or the weather. Mildred Barber spoke in support of a daytime meeting which allows more time to visit and avoids walking in the dark potentially on icy surfaces.

Phil Beliveau asked about the new ordinance for driveways. Zoning Administrator, Ed Hanson, explained the access ordinance covers review and approval of applications for curb cuts for driveways. Permits will be issued. The Selectboard approved the ordinance which goes into effect April 18, 2011.

Charles Scott appealed for renewal of the St. George Historic and Conservation Trust and explained the plan to relocate the historic Little Red Schoolhouse building to a one acre lot in the town center. The main school room will be restored to 1930s condition and a 30'x 40' walkout basement with windows will be added along with an elevator lift, two

bathrooms, and a kitchen. Town meeting can be held in the basement space in the future. The effort to fund the relocation and restoration of the schoolhouse is through donations. Estimated project cost is \$300,000. The town offered \$10,000 to help and also provided the land. Donations will be pursued across the state and country.

Charles Scott noted according to the census data there are 674 people in St. George (decrease of four people) and 292 residences. Mr. Scott stated the census indicated his residence is in the Town of Williston which results in an additional tax when ordering items on-line because Williston charges an extra 1% tax on top of the state tax rate.

There was no further business before the meeting.

ADJOURNMENT

MOTION by Steve Faust, SECOND by Mary Alice Favro, to adjourn the meeting.

DISCUSSION: None.

VOTING: unanimous; motion carried.

The St. George 2011 Annual Town Meeting was adjourned at 7:59 PM.

Minutes respectfully submitted by M.R.Riordan, Recording Secretary.

TOWN OF ST. GEORGE, VERMONT
COMPILATION REPORT AND FINANCIAL STATEMENTS

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JUNE 30, 2011

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INDEPENDENT ACCOUNTANT'S COMPILATION REPORT

December 7, 2011

To the Selectboard Members
Town of St. George, Vermont
St. George, Vermont

We have compiled the accompanying financial statements of the governmental activities and each fund of the Town of St. George, Vermont as of and for the year ended June 30, 2011, which collectively comprise the Town's basic financial statements as listed in the Table of Contents. We have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or provide any assurance about whether the financial statements are in accordance with accounting principles generally accepted in the United States of America.

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

Our responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting the financial information without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements.

Management has elected to omit substantially all of the disclosures required by accounting principles generally accepted in the United States of America. If the omitted disclosures were included in the financials statements, they might influence the user's conclusions about the Town's financial position, results of operations, and cash flows. Accordingly, the financial statements are not designed for those who are not informed about such matters.

Management has elected not to record property and equipment as assets in governmental activities. Generally accepted accounting principles require that property and equipment be disclosed in governmental activities. The amount by which this departure would affect the assets of the governmental activities is not reasonably determinable.

Management has not presented the management's discussion and analysis supplementary information that the Governmental Accounting Standards Board has determined is required to supplement, although not required to be a part of, the basic financial statements.

Budgetary comparison information on Schedule 1 is not a required part of the basic financial statements but is supplementary information required by the Governmental Accounting Standards Board. We have compiled the supplementary information from information that is the representation of management, without audit or review. Accordingly, we do not express an opinion or any other form of assurance on the supplementary information.

Respectfully submitted,

Fothergill Segale & Valley CPAs
FOTHERGILL SEGALE & VALLEY, CPAs
Vermont Public Accountancy License #110

STATEMENT OF NET ASSETS

JUNE 30, 2011

| | Governmental Activities | |
|-----------------------------------|----------------------------|-------------------|
| ASSETS | | |
| Cash | \$ 73,270 | |
| Certificate of deposit | 76,428 | |
| Delinquent taxes receivable | <u>25,083</u> | |
| Total assets | | 174,781 |
| LIABILITIES | | |
| Accounts payable | 4,557 | |
| Notes payable due within one year | 3,179 | |
| Notes payable due after one year | <u>14,429</u> | |
| Total liabilities | | <u>22,165</u> |
| NET ASSETS | | |
| Restricted | 22,842 | |
| Unrestricted | <u>129,774</u> | |
| Total net assets | | <u>\$ 152,616</u> |

See Accountant's Compilation Report.

STATEMENT OF ACTIVITIES

YEAR ENDED JUNE 30, 2011

| <u>Functions/Programs</u> | <u>Expenses</u> | <u>Charges for Services</u> | <u>Operating Grants and Contributions</u> | <u>Net (Expense) Revenue and Change in Net Assets</u> |
|-------------------------------|-------------------|---------------------------------|---|---|
| Governmental Activities: | | | | |
| General government | \$ 70,029 | \$ 12,605 | \$ 7,996 | \$ (49,428) |
| Road maintenance | 37,668 | 0 | 3,442 | (34,226) |
| Fire and rescue | 26,917 | 0 | 0 | (26,917) |
| Assessments | 21,392 | 0 | 0 | (21,392) |
| Youth program | 10,240 | 0 | 0 | (10,240) |
| Interest on debt | 963 | 0 | 0 | (963) |
| Total governmental activities | <u>\$ 167,209</u> | <u>\$ 12,605</u> | <u>\$ 11,438</u> | <u>(143,166)</u> |
| General Revenues | | | | |
| Property taxes | | | | 189,861 |
| Earnings on investments | | | | 437 |
| Miscellaneous | | | | 631 |
| Total general revenues | | | | <u>190,929</u> |
| Change in net assets | | | | 47,763 |
| Net assets - July 1, 2010 | | | | <u>104,853</u> |
| Net assets - June 30, 2011 | | | | <u>\$ 152,616</u> |

See Accountant's Compilation Report.

BALANCE SHEET

GOVERNMENTAL FUNDS

JUNE 30, 2011

| | Major Funds | | Totals |
|--|------------------|-----------------------------|-------------------|
| | General Fund | Capital Projects Fund | |
| ASSETS | | | |
| Cash | \$ 73,270 | \$ 0 | \$ 73,270 |
| Certificate of deposit | 0 | 76,428 | 76,428 |
| Delinquent taxes receivable | 25,083 | 0 | 25,083 |
| Total assets | <u>\$ 98,353</u> | <u>\$ 76,428</u> | <u>\$ 174,781</u> |
| LIABILITIES AND FUND BALANCES | | | |
| LIABILITIES | | | |
| Accounts payable | \$ 4,557 | \$ 0 | \$ 4,557 |
| Deferred tax revenue | 12,935 | 0 | 12,935 |
| Total liabilities | <u>17,492</u> | <u>0</u> | <u>17,492</u> |
| FUND BALANCES | | | |
| Restricted: | | | |
| Reappraisal | 16,654 | 0 | 16,654 |
| Youth programs | 6,188 | 0 | 6,188 |
| Assigned for capital improvements | 0 | 76,428 | 76,428 |
| Unassigned | 58,019 | 0 | 58,019 |
| Total fund balances | <u>80,861</u> | <u>76,428</u> | <u>157,289</u> |
| Total liabilities and fund balances | <u>\$ 98,353</u> | <u>\$ 76,428</u> | <u>\$ 174,781</u> |

See Accountant's Compilation Report.

TOWN OF ST. GEORGE, VERMONT
RECONCILIATION OF THE GOVERNMENTAL FUNDS
BALANCE SHEET TO THE STATEMENT OF NET ASSETS

EXHIBIT D

JUNE 30, 2011

| | |
|--|-------------------|
| TOTAL FUND BALANCES - GOVERNMENTAL FUNDS | \$ 157,289 |
| Amounts reported for governmental activities in the statement of net assets are different because: | |
| Deferred taxes are recognized on an accrual basis in the statement of net assets, not the modified accrual basis. | 12,935 |
| Long-term liabilities, including notes payable, are not due and payable in the current period and therefore are not reported as liabilities in the funds. Long-term liabilities at year end consist of: | |
| Notes payable | <u>(17,608)</u> |
| TOTAL NET ASSETS - GOVERNMENTAL ACTIVITIES | <u>\$ 152,616</u> |

See Accountant's Compilation Report.

STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES

GOVERNMENTAL FUNDS

YEAR ENDED JUNE 30, 2011

| | Major Funds | | Totals |
|-------------------------------|------------------|-----------------------------|-------------------|
| | General Fund | Capital Projects Fund | |
| REVENUES | | | |
| Property taxes | \$ 189,416 | \$ 0 | \$ 189,416 |
| Land use | 4,589 | 0 | 4,589 |
| Intergovernmental | 6,849 | 0 | 6,849 |
| Licenses, fees and permits | 12,605 | 0 | 12,605 |
| Interest and penalties | 6,222 | 0 | 6,222 |
| Interest income | 190 | 247 | 437 |
| Contributions | 631 | 0 | 631 |
| Total revenues | <u>220,502</u> | <u>247</u> | <u>220,749</u> |
| EXPENDITURES | | | |
| Current: | | | |
| General government | 70,029 | 0 | 70,029 |
| Fire and rescue | 26,917 | 0 | 26,917 |
| Road maintenance | 27,878 | 0 | 27,878 |
| Dues and assessments | 21,392 | 0 | 21,392 |
| Youth program | 10,240 | 0 | 10,240 |
| Debt service: | | | |
| Principal | 3,024 | 0 | 3,024 |
| Interest | 963 | 0 | 963 |
| Capital outlays | 9,790 | 0 | 9,790 |
| Total expenditures | <u>170,233</u> | <u>0</u> | <u>170,233</u> |
| NET CHANGES IN FUND BALANCES | 50,269 | 247 | 50,516 |
| FUND BALANCES - JULY 1, 2010 | <u>30,592</u> | <u>76,181</u> | <u>106,773</u> |
| FUND BALANCES - JUNE 30, 2011 | <u>\$ 80,861</u> | <u>\$ 76,428</u> | <u>\$ 157,289</u> |

See Accountant's Compilation Report.

TOWN OF ST. GEORGE, VERMONT
 RECONCILIATION OF THE GOVERNMENTAL FUNDS STATEMENT
 OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
 TO THE STATEMENT OF ACTIVITIES
 YEAR ENDED JUNE 30, 2011

EXHIBIT F

| | | |
|--|----|---------|
| TOTAL NET CHANGE IN FUND BALANCES - GOVERNMENTAL FUNDS | \$ | 50,516 |
| <p>Amounts reported for governmental activities in the statement of activities are different because:</p> | | |
| <p>Some property taxes will not be collected for several months after the Town's year end; they are not considered "available" revenues in the governmental funds.</p> | | (5,777) |
| <p>Repayment of notes principal is an expenditure in the governmental funds; but the repayment reduces long-term liabilities in the statement of net assets.</p> | | 3,024 |
| CHANGE IN NET ASSETS OF GOVERNMENTAL ACTIVITIES | \$ | 47,763 |

See Accountant's Compilation Report.

TOWN OF ST. GEORGE, VERMONT
STATEMENT OF REVENUES, EXPENDITURES AND
CHANGE IN FUND BALANCE COMPARED TO BUDGET
GENERAL FUND
YEAR ENDED JUNE 30, 2011

SCHEDULE 1

| | Original and Final Budget | Actual | Variance Favorable (Unfavorable) |
|--|---------------------------------|----------------|--|
| REVENUES | | | |
| Property taxes | \$ 115,902 | \$ 189,416 | \$ 73,514 |
| State - Land use | 2,000 | 4,589 | 2,589 |
| Intergovernmental | 6,950 | 6,849 | (101) |
| Town Clerk fees, licenses and permits | 11,680 | 12,605 | 925 |
| Interest and penalties on delinquent taxes | 2,040 | 6,222 | 4,182 |
| Interest income | 500 | 190 | (310) |
| Contributions | 0 | 631 | 631 |
| Miscellaneous income | 300 | 0 | (300) |
| | <u>139,372</u> | <u>220,502</u> | <u>81,130</u> |
| EXPENDITURES | | | |
| Current: | | | |
| General government | | | |
| Town officers | | | |
| Town Clerk | 9,000 | 9,000 | 0 |
| Treasurer | 9,000 | 9,000 | 0 |
| Payroll taxes | 2,890 | 1,630 | 1,260 |
| Delinquent tax collector | 2,040 | 2,040 | 0 |
| Selectboard expenses | 1,500 | 1,500 | 0 |
| Zoning administrator | 8,188 | 4,832 | 3,356 |
| Road commissioner | 250 | 250 | 0 |
| Planning commissioner | 0 | 139 | (139) |
| DRB expenses | 500 | 463 | 37 |
| Cemetery commission expenses | 800 | 800 | 0 |
| Animal control expenses | 250 | 0 | 250 |
| Tax map update | 2,000 | 931 | 1,069 |
| Secretarial | 260 | 180 | 80 |
| Training | 1,000 | 510 | 490 |
| Total town officers | <u>37,678</u> | <u>31,275</u> | <u>6,403</u> |
| Town office | | | |
| Telephone | 690 | 1,102 | (412) |
| Copier lease/maintenance | 2,220 | 211 | 2,009 |
| Professional services | 2,100 | 3,500 | (1,400) |
| Postage | 1,000 | 965 | 35 |
| Supplies | 1,500 | 1,203 | 297 |
| Rubbish removal | 400 | 465 | (65) |
| Miscellaneous | 500 | 722 | (222) |
| Computer and support | 4,000 | 3,249 | 751 |

See Accountant's Compilation Report.

TOWN OF ST. GEORGE, VERMONT
STATEMENT OF REVENUES, EXPENDITURES AND
CHANGE IN FUND BALANCE COMPARED TO BUDGET
GENERAL FUND
YEAR ENDED JUNE 30, 2011

SCHEDULE 1

| | Original and Final Budget | Actual | Variance Favorable (Unfavorable) |
|---------------------------------|---------------------------------|--------|--|
| Office furniture/equipment | 1,000 | 100 | 900 |
| Electricity | 1,500 | 2,085 | (585) |
| Fuel and furnace repair | 2,000 | 1,526 | 474 |
| Water testing | 2,000 | 2,073 | (73) |
| Mowing/landscaping | 2,500 | 2,820 | (320) |
| Mowing - cemetery | 1,500 | 1,870 | (370) |
| Total town office | 22,910 | 21,891 | 1,019 |
| | | | |
| Town Center | | | |
| Maintenance | 3,000 | 4,467 | (1,467) |
| Total town center | 3,000 | 4,467 | (1,467) |
| | | | |
| Insurance | 3,800 | 5,155 | (1,355) |
| | | | |
| Legal | | | |
| Attorney fees | 5,000 | 432 | 4,568 |
| Notices | 400 | 247 | 153 |
| Total legal | 5,400 | 679 | 4,721 |
| | | | |
| Listers | | | |
| Lister expenses | 200 | 232 | (32) |
| Lister services | 4,800 | 4,593 | 207 |
| Total listers | 5,000 | 4,825 | 175 |
| | | | |
| Election & Town Meeting | | | |
| Printing | 1,500 | 1,337 | 163 |
| Rent | 800 | 400 | 400 |
| Total election & town meeting | 2,300 | 1,737 | 563 |
| | | | |
| Total general government | 80,088 | 70,029 | 10,059 |
| | | | |
| Youth programs | 10,000 | 10,240 | (240) |
| | | | |
| Historic and Conservation Trust | 0 | 10,000 | (10,000) |
| | | | |
| Dues and assessments | | | |
| CCRP | 460 | 442 | 18 |
| County treasurer | 3,750 | 2,154 | 1,596 |
| Lake Iroquois | 125 | 125 | 0 |
| Office on Aging | 600 | 600 | 0 |
| Chitt Cty Municipal Planning | 414 | 414 | 0 |

See Accountant's Compilation Report.

TOWN OF ST. GEORGE, VERMONT
STATEMENT OF REVENUES, EXPENDITURES AND
CHANGE IN FUND BALANCE COMPARED TO BUDGET
GENERAL FUND
YEAR ENDED JUNE 30, 2011

SCHEDULE 1

| | <u>Original and Final Budget</u> | <u>Actual</u> | <u>Variance Favorable (Unfavorable)</u> |
|---|--|------------------|---|
| VLCT | 1,200 | 1,407 | (207) |
| COTS | 500 | 500 | 0 |
| VCIL | 100 | 100 | 0 |
| VNA | 1,000 | 1,000 | 0 |
| GBIC | 150 | 150 | 0 |
| Dorothy Alling Library | 4,000 | 4,000 | 0 |
| Hinesburg Library | 500 | 500 | 0 |
| Green Up Day | 75 | 0 | 75 |
| Total dues and assessments | <u>12,874</u> | <u>11,392</u> | <u>1,482</u> |
| | | | |
| Fire and Rescue | | | |
| Hinesburg Fire Department | 26,417 | 26,417 | 0 |
| Chittenden Unit for Special Investigation | 500 | 500 | 0 |
| Shelburne Police Department | 2,000 | 0 | 2,000 |
| Total fire and rescue | <u>28,917</u> | <u>26,917</u> | <u>2,000</u> |
| | | | |
| Road maintenance | | | |
| Road maintenance | 15,000 | 7,230 | 7,770 |
| Plowing and sanding | 15,000 | 20,648 | (5,648) |
| Total road maintenance | <u>30,000</u> | <u>27,878</u> | <u>2,122</u> |
| | | | |
| Debt Service: | | | |
| Principal | 0 | 3,024 | (3,024) |
| Interest | 963 | 963 | 0 |
| Total debt service | <u>963</u> | <u>3,987</u> | <u>(3,024)</u> |
| | | | |
| Capital outlays | <u>0</u> | <u>9,790</u> | <u>(9,790)</u> |
| | | | |
| Total expenditures | <u>162,842</u> | <u>170,233</u> | <u>(7,391)</u> |
| | | | |
| NET CHANGE IN FUND BALANCE | <u>\$ (23,470)</u> | 50,269 | <u>\$ 73,739</u> |
| | | | |
| FUND BALANCE - JULY 1, 2010 | | <u>30,592</u> | |
| | | | |
| FUND BALANCE - JUNE 30, 2011 | | <u>\$ 80,861</u> | |

See Accountant's Compilation Report.

**St. George Planning Commission
2011 Annual Report**

The Planning Commission meets the fourth Wednesday of each month at 7pm

For the Planning Commission, 2011 was a welcome reprieve. After completing the long process of crafting the Land Use Regulations, we were able to catch our breath and begin exploring ideas for the Village Center. We expect to continue our brainstorming efforts throughout the coming year as time permits. We may look to conduct a more formal workshop dedicated to Village Center planning at some point during this calendar year. However, our monthly meetings are casual and all are welcome to drop in at anytime.

On another note, the Planning Commission is presently completing the county & state forms to have our Town Plan re-approved. It's hard to believe, but five years have already passed since it was overhauled and adopted in May 2006. I am pleased to report that the Town Plan has been functioning well and we have received no further feedback or suggestions since its adoption. In order to re-adopt the plan (required every 5 years by the State), we will hold a public hearing to field and comments and make any changes as necessary before forwarding to the Selectboard for its public hearing. At this time, our priority is simply to re-adopt the Plan in its current form. Please remember that any plan is never "final" – it is a work in progress, ever evolving with the needs of the town. If you have any thoughts for how to improve our Town Plan, please feel free to visit us during any of our meetings to discuss.

Finally, here is my annual pitch for additional PC members. The Planning Commission is intended to be a seven-member board but we presently have only five full-time members and two alternate members. If you are interested in becoming a member and helping to guide our town's future, please contact me at your convenience.

Thanks to all for your assistance throughout the year, we hope you are able to participate in our planning efforts during the coming year!

Respectfully submitted by
Scott Baker, Chair

Present Planning Commission Members:

Scott Baker, Chair
Connie Kendall, Clerk
Lisa Dillon Beliveau
Dan Pillsbury
Kelly Bowen
Ron Arms, Alternate
Todd Pillsbury, Alternate

St. George Development Review Board 2011 Annual Report

The Development Review Board meets the second Wednesday of each month at 7pm

The New Year marked the close of a turbulent period in world events and in the United States that continue to fuel uncertainty in the global economy. Closer to home in St. George it was a very quiet year for the Development Review Board. The Board met on two occasions to review applications. The first was a Sketch Plan Review for the subdivision of Lot 4 in the Town Center to create a parcel for the relocation of the St. George Schoolhouse by the St. George Historic & Conservation Trust. Sheila McIntyre with Summit Engineering, Elliot Lathrop with Building Heritage, and members of the St. George Historic & Conservation Trust appeared on behalf of the application. With the Land Use Regulations adopted in 2010 the Development Review Board has new tools to review and expedite applications. With this in mind, the Board looks forward to receiving a formal application from the St. George Historic & Conservation Trust.

At the second meeting, members reviewed the Declaration of Easements and Covenants submitted by Summit Engineering on behalf of a three lot subdivision located on Willow Brook Lane. The Declaration of Easements and Covenants were consistent with the Final Plat Review Findings, Conclusions and Decision issued by the Development Review Board in 2010 and was approved pending a revision to language contained on the Plan submitted by Summit Engineering.

The Development Review Board looks forward to working with the new Land Use Regulations in 2012 and appreciates the effort members of the Planning Commission provide in helping shape St. George for future generations. The Board would also like to thank Ed Hanson for his continued guidance, organizational efficiency, humor and helpful assistance throughout the year.

The members of the Development Review Board are volunteers and residents committed to making sure St. George's best interests are served. We are honored to serve the town in this capacity and thank you for the opportunity. We welcome all residents at our meetings and input is always appreciated. Please do not hesitate to contact us at drb@stgeorgevt.com.

Respectfully submitted by
Marie Mastro, Chair

Present Development Review Board Members:

Marie Mastro, Chair
Scott Baker, Vice Chair
Connie Kendall, Clerk
Andrei Leontiev
Matt Palmer
Dan Pillsbury
Ron Arms, Alternate

**TOWN OF SAINT GEORGE
YEAR-END ZONING REPORT
CALENDAR YEAR 2011**

The numbers and the distribution by type of the zoning applications that were received and processed in calendar year (CY) 2011 can be summarized as follows:

| | |
|---|---|
| <i>New dwellings</i> | |
| <i>Permanent/seasonal houses</i> | 2 |
| <i>Accessory apartments</i> | 1 |
| <i>Mobile homes</i> | 0 |
| <i>Replacements</i> | 1 |
| <i>Renovations/additions</i> | |
| <i>Conversions (conditional uses)</i> | 0 |
| <i>Major additions (occupiable living space)</i> | 1 |
| <i>Minor additions (external additions, porches, decks)</i> | 2 |
| <i>Accessory outbuildings</i> | 2 |
| <i>Exempt agricultural outbuildings</i> | 0 |
| <i>Ponds/dams/other land development</i> | 0 |
| <i>Access curb cuts/roads/drives</i> | 0 |
| <i>Temporary uses</i> | 0 |
| <i>Signs/fences</i> | 2 |
| <i>Subdivisions</i> | |
| <i>Minor (< 4 lots)</i> | 0 |
| <i>Major (≥ 4 lots)</i> | 0 |
| <i>Resubdivisions (boundary adjustments)</i> | 0 |
| <i>Planned unit developments (PUDs)</i> | 0 |
| <i>Major projects (commercial/industrial)</i> | 0 |
| <i>Renewals of permit</i> | 2 |
| <i>Conditional uses</i> | 0 |
| <i>Certificates of compliance</i> | 7 |
| <i>Notices of Violation</i> | 0 |
| <i>Development Review Board hearing applications</i> | |
| <i>Conditional uses</i> | 0 |
| <i>Variances</i> | 0 |
| <i>Waivers</i> | 0 |
| <i>Appeals</i> | 0 |
| <i>Subdivisions/PUDs</i> | 0 |
| <i>Site plan review</i> | 0 |

Thirteen permit applications were received and processed during the year, and no hearings were applied for or convened before the Development Review Board (DRB) in that period. **Thirteen zoning permits** were issued during the calendar year from 1 January 2010 to 31 December 2010. Administration of these activities, and other ancillary tasks involved in the amendment of the Town’s unified development bylaw by the Planning Commission during this period, involved a total invoiced cost of **\$4,312.52** in man-hours and expenses for the Administrative Officer’s services, charged against a total of **\$1,675.00** in permit application fees that were assessed and collected, resulting in a net direct cost of administration of **\$2,637.52** for the calendar year.

Respectfully submitted,

E. W. Hanson
Administrative Officer
2 January 2012

St. George Cemetery Commission 2011 Report

The Cemetery Commission welcomed Bob Gugerty as a new member this year. Thank you Bob!

Development of the area for interment of cremated remains was the focus this year. St. George landscaper David Vaughn of Vaughn Landscaping built small stonewalls to mark the northern and southern borders of this area this summer. They are lovely and we thank the town for support of this project. Plans this year are to do additional landscaping to further define the area and enhance it as an option for town residents choosing cremation.

With creation of this area, further definition of rules for interment of cremated remains and markers was needed. We have been working on revising the Cemetery Bylaws to include this information and update other information. Our intent is to have it completed by Town Meeting. As noted in last years report, discussion of increasing our fees was planned. This year we did some research on pricing of rights of burial in our area. It became evident our prices for purchasing rights for burial in single plots are much lower than all surrounding towns. It was voted to raise our prices to \$500.00 for rights of burial in a single plot and to set a rate of \$125.00 for rights of burial in a plot for cremated remains.

This year, we have had one interment of cremated remains in our cemetery. Once again we would like to acknowledge David and Susan Peet for placing flags on the graves of veterans each year. Their faithfulness is much appreciated.

Respectfully submitted,

Mary Alice Favro, Cemetery Commissioner
Bob Gugerty, Cemetery Commissioner
Lynn Wakefield, Cemetery Commissioner



Green Up Day 2011

Green Up Day was sunny and warm after a week of rain! Remember the extreme high water in Lake Champlain and the rivers in late April, early May? What a gift the warm, dry day was for us. We had a total of 29 volunteers including 11 children, who covered Willow Brook Road, Martel Lane, Oak Hill Road, Ayer Road, Rocky Ridge Circle, Routes 2A and 116 and the basketball area behind Town Hall. We even had some folks cleaning around Lake Iroquois and Beebe Road. We filled 42 bright green bags and collected the usual scrap metal, including a desk and a catalytic converter, and one tire. An interesting report was finding 19.5 golf balls on the opposite side of Rt. 116 from Rocky Ridge golf course! Over the last few years we have fewer large items and more bags of small trash.

Thanks to Hannaford for providing us with refreshments, Bob Gugerty for coffee, and Lou Phelps for the truck and person-power to pick up our filled bags and scraps and deliver to the dumpster at Town Hall. Shirley Vaux, our former Town Clerk, stopped by for a short visit. Thank you to all who participated, most especially some newcomers!

Barbara Young
Lisa, Dillon & Liam Beliveau
Russ Keil
Tracey Barth
Kelly, Harry & Deacon Bowen
Lou Phelps & Jen Covino
Sara Faust

Karen Johnson, Nat & Maya VanderEls
Ashley, Eric & Nate Couture
Tammi, Dennis, Emma & Jocelyn McKenna
Andreas Varsakopoulos
Sharon Bay, Bray & Addie Hunter
Mary Alice & Eli Favro
Eli Barlow

We look forward to another successful Green Up Day in 2012. Please mark your calendars!
It's a great way to meet your neighbors.

Saturday, May 5, 2012
9-11 am

Refreshments begin at 8:30 am
Meet at Town Hall

Bring gloves, wear sturdy shoes, and brightly colored clothing

REMINDER: Green Up Day is to collect roadside trash, not your personal trash!
Bags will be at Town Office for pick-up in mid-April.

Please contact me at 482-3760 if you have any questions or particular spots you think need cleaning!

Mary Alice Favro
Green Up Day Coordinator

St. George Historic and Conservation Trust

2011-2012 ANNUAL REPORT

Our current mission remains to move and rehabilitate the Little Red Schoolhouse. We have built a core of volunteers who have experience in building restoration and construction. We believe we can accomplish the move and the restoration at a cost of \$100,000-\$125,000 rather than the original budget of more than twice that amount, by way of using mostly volunteer labor and donated or reduced cost materials and trades. We have already raised over \$75,000 towards that goal, including generous donations and pledges from the Town, Ben Cohen and Jerry Greenfield, Simon's Convenience Stores, the Patrick Foundation and St. George Villa owner Mortimer Kaufman, as well as many smaller gifts and pledges from many of you. **We need your help getting to the goal!** Please consider donating whatever amount you can give. It is as important for us to show the breadth of support for this mission as it is to reach the goal.

We were recently reminded that the original schoolhouse was undoubtedly built by volunteers from the community. The crew that has started work saving the interior can vouch for the excellent carpentry found throughout. We would like to continue that tradition. We will keep you informed on progress, including by way of a new website. We would also love to have you join us!

Our current plan is to get permits from the Town and Act 250 this winter and spring and to be ready to move the building this summer. Moving the building will involve removing the rear and side additions, stabilizing the original core building and transporting it to a new foundation on the Town Center site that the Selectboard agreed to set aside for this purpose. The building will then be rehabilitated inside and out and the lot landscaped to greet all coming into the Town Center.

In our wildest dreams, we would be holding next year's Town Meeting there, but we'll have to see. There is a lot of work to be done yet. And in some ways we don't want to rush it. This journey started a long time ago in the imagination of Senator Jean Ankeney, and it may take another couple of years to be realized to the point of opening the door to the public. Maybe more to the point, the Trust has gathered a great group of board members and other volunteers (including Dana Bingham, Jean's granddaughter!) and it is so much fun to work together we don't want it to end too soon. In addition to the core group of St. Georgians, we now have active board members from Shelburne, Williston and Hinesburg as well as a generous contribution from a donor in Charlotte. It has been wonderful to see another kind of community grow. So please join us, write a check if you can, and think about any other way you can help.

Lori Ring, President

Community Garden

On November 1, 2011 the St. George Community Garden concluded its third season in the St. George Town Center at One Barber Road. Despite the spring's wet weather setbacks, the garden produced very well. Tomatoes, chard, and carrots were among the most prolific producers.

I am pleased to state that the garden has reached the seasons' goals announced in last year's Town Report. We have successfully managed to increase the participation and the usability of the garden site for gardeners and community members. Gardeners this season had chosen to make space for three new families by adding five garden plots. A total of fifteen plots are now available. Ten families used all the garden space this season and we hope more will join us in 2012.

Site improvement goals were reached by the addition of a flower garden, raspberry patch and trellis, compost bin, locking water spigot, additional rain water barrel, and Town approval of a sign post and sign. The sign post and sign will be erected annually and we are still considering designs for the St. George Community Garden sign. Please contact me if you are interested in submitting an original design for consideration.

Most importantly, the Garden would not be possible and would not have grown as it has without the continued support of its volunteers, gardeners, and town officials. Thank you everyone for your hard work and generosity. It has been a pleasure to work with you all this season.

If you are interested in gardening with us or volunteering, please contact me or fill out a 2012 Community Garden Registration Form at the St. George Town Office. Applications are processed as soon as they are received. You can contact me by email at St.George_Community_Garden_proj@yahoo.com or send a letter of interest to receive more information.

St. George Community Garden
153 Hemlock Rd
St. George VT 05495

Sincerely,
Patrick Williams

Lake Iroquois Recreation District

The Lake Iroquois Recreation District beach area, along with its 150 acres of open land, continues to serve the district towns (Williston, Richmond, Hinesburg and St. George) as well as all non-residents. The district lands provide access to swimming, picnicking, playground equipment, and walking trails. The beach area also continues to host birthday parties and other individual and group functions. Costs for septic maintenance and summer staff continue to represent the bulk of our annual expenses. Water quality sampling continues on a weekly basis and results are within State limits for beach facilities.

The beach continues to be a beautiful and affordable local recreation area. We will open for the 2012 summer season on Memorial Day weekend and close on Labor Day weekend. Please come and enjoy this wonderful facility.

Bruce Hoar, Chair – Richmond
Susan Bishop, Treasurer – Williston
Dana Bingham – St. George
Michelle Fischer-Hinesburg

Auditors Report

2011 was the first year in which the Auditors have had a role in reviewing the town's financial records. Beginning in July 2011, Steve Faust began reconciling the town's bank accounts. In November, he attended a VT League of Cities and Towns auditor training seminar in an effort to learn more about the role of town auditors.

The role of a town auditor is to

- Ensure local officials are accountable for their expenditures of taxpayers' money;
- Review the accounts of these officials and report the findings directly to taxpayers;
- Present findings to the town's taxpayers.

The town auditors are not expected to perform the services of a professional auditor.

With this understanding, in my opinion, the town's financial records reported in this Annual Report present fairly, in all material respects, the financial position of the Town of St. George as of December 31, 2011, and the results of its operations for the year.

It is the recommendation of this auditor that the town engage a professional accountant to perform a comprehensive audit of the town's records once every five years and whenever the elected treasurer leaves office.

It is the intent for the town auditors to increase their oversight of the town's financial activity during 2012.

Respectfully submitted,
Steve Faust

CONFIDENTIALITY OF PROPERTY TAX ADJUSTMENT INFORMATION

In a December 22nd published entry order, the Vermont Supreme Court reversed a Bennington Superior Court decision and held that property tax adjustment information contained in Manchester's HS-122 report is exempt from public inspection and copying under 1 V.S.A. § 317(c)(1) ("records which by law are designated confidential"), which incorporates by reference 32 V.S.A. § 3102(a). That subsection provides, "No present or former officer, employee or agent of the department of taxes shall disclose any return information to any person who is not an officer, employee, or agent of the department of taxes...." 32 V.S.A. § 3102(a). Subsection (b) defines return information to include, among other things, "any other data, from any source, furnished to or prepared or collected by the department to taxes with respect to any person." 32 V.S.A. § 3102(b).

According to the Supreme Court, "The total property tax adjustment figure is indisputably a datum prepared by the department of taxes with respect to a person. Thus the HS-122 report, compiling these figures for persons in the Town of Manchester, comes within the ambit of return information as defined by 32 V.S.A. § 3102(b)(3). It is therefore subject to the confidentiality requirement of § 3102(a). It is confidential irrespective of whether one can derive the income of a taxpayer from the amount of the adjustment to the property tax liability." The Court noted that the confidentiality provision applied to Manchester through 32 V.S.A. § 3102(h), which states, "If any provision of Vermont law authorizes or requires the commissioner to divulge or make known in any manner any return or return information, the person or persons receiving such return information ... shall be subject to provisions of subsection (a) as if such person were the agent of the commissioner." *In re HS-122*, 2011 VT 138 (mem).

In the future, if a public records request is made to inspect or copy a municipality's HS-122 report, the custodian must deny the request. Likewise, if a request is made for a copy of a property tax bill containing the gross amount of property tax owed, a property tax adjustment, and the net amount of tax owed, the custodian must redact any property tax adjustment and should also redact the net amount of tax owed, unless the requestor is the property taxpayer or a duly authorized representative of the taxpayer and the net amount of the tax owed "is necessary to determine that person's tax liability ... and cannot reasonably be obtained from another source." 32 V.S.A. § 3102(e)(5),(7). When producing a bill or other document with property tax adjustment information redacted, the custodian should cite 1 V.S.A. § 317(c)(1) and 32 V.S.A. § 3102(a) as the grounds for withholding the information. In VLCT's opinion, in such case where a request is made for *just* the net amount owed by a taxpayer, such as a request by a third-party escrow company paying property taxes on behalf of a taxpayer pursuant to an escrow agreement, the net amount of tax owed may be disclosed without liability. However, municipalities concerned about liability for disclosure of the net amount owned by a taxpayer may consider obtaining authorization from the taxpayer prior to disclosure.

Custodians should be extra vigilant about withholding property tax adjustment information as 32 V.S.A. § 3102(a) provides, "A person who violates this section shall be fined not more than \$1,000.00 or imprisoned for not more than one year, or both; and if the offender is an officer or employee of this state, he or she shall be incapable of holding any public office for a period of five years thereafter." Those concerned about their potential liability should consult with their municipal attorneys prior to disclosure.

Abigail Friedman
Director, Municipal Assistance Center
Vermont League of Cities and Towns

St George Assessor's Report

Vermont Appraisal Company was hired by the Town of St George to maintain the Grand List for property tax assessment. Tom Cain will be doing inspections and Sandy Ross does the administrative work. We have met some of you already and are pleased to be working in St George.

Last spring, two issues came to our attention regarding the tax maps and the size of land parcels. The first has to do with the boundary line between St George and Shelburne and the second with discrepancies between some parcel sizes on the tax maps and the land descriptions in the Grand List found by the town mapper, Judy Bond.

The **BOUNDARY ISSUE** first came up in 2004-2005 when land was transferred from Ernest and Mildred Auclair to API Properties Inc. API purchased 125 acres along the St George/Shelburne line and soon after began to obtain permits for a seven-lot subdivision. It wasn't until the first house in the new subdivision was built that it became clear that there was a problem; both towns believed the house sat within their borders and both assessed the house and sent out tax bills. Subsequently, the Vermont Legislature passed a law to set the exact location of the boundary between the two towns and where the properties actually lie. This was done in April 2011, effective for the 2012 Grand List, based on a survey depicting the town boundary lines completed by Ian Jewkes of Krebs & Lansing dated December 1, 2006.

This boundary change affects a dozen properties. Any changes have been to land only; no houses were affected. If your property lies along the border with Shelburne where the boundary line has changed, you will receive notification from both towns. If you do not think the change is correct, we would be glad to review the survey with you.

The second issue regarding **DISCREPANCIES BETWEEN THE TAX MAPS AND THE PARCELS IN THE GRAND LIST** came to light when Judy Bond, the town mapper, began updating the St George tax maps last year. She discovered that the digitized land size of some parcels on the tax maps did not match the description in the Grand List. There are several reasons why the tax maps and the Grand List description may not match; there may be an error in the Grand List or the line on the tax map might be in the wrong place.

Vermont law lists three ways for the town to obtain land size information for property tax purposes. The first is deed description, the second is the tax maps, and the third is a mylar survey filed with the town. Deed descriptions are commonly vague or imprecise; for example, a deed may use points to locate boundaries that may no longer exist such as a large maple tree or fence line. Many deed descriptions include the words "more or less" in case the land size isn't completely accurate. Digitized tax maps are more accurate, as long as the lines drawn on them are accurate, and, by law, supersede any deed descriptions. A mylar survey completed by a licensed surveyor and filed with the town will supersede any other land information. If there is a survey on record, that is the land size we must use regardless of what the deed or tax map may say. When a survey is filed that does not agree with the tax map, the map must be corrected to correspond to the survey.

The town mapper and town assessor are researching each individual parcel where the maps and Grand List do not match. If there is a survey on file, we are using that information to correct a parcel. If there is no survey, we are going back to deed information to find boundary line descriptions to make sure the lines on the tax maps are in the right place. If there are questions, we will contact the individual land owners for help in determining the correct boundaries of a parcel.

This is a long term project and may take more than this year to complete. We will work with land owners to determine the best information available according to the law. We will not change a parcel size without notifying the land owners and giving them an opportunity to review our findings. The important thing is that the information we use for property tax assessment is as accurate and correct as possible.

We look forward to meeting those of you affected by these discrepancies as we continue our work in the coming months.

Sandy Ross
Vermont Appraisal Company

St. George Friends of Families:

Summer Camp Initiative

In a nutshell, this initiative facilitates the attendance of local children to the Williston Summer Camp, put on by Williston Parks and Recreation. Campers receive full scholarships as well as bus transportation to and from camp, meals, and extra staff support.

Friends of Families started in 2004 with funding from the Town of St. George to enhance summertime recreational and nutritional opportunities for children living in St. George. What started as an informal, grassroots effort has evolved into a strong and successful program. Local volunteers include, but are not limited to: Nancy Carlson, Caroline Jalbert, Micaela Wallace, Sue Williams, Sarah Hibbeler, and members of the Williston Federated Church. In 2010, the program expanded to serve children from two neighborhoods in Williston: Porterwood and Maple Tree Place. This expansion was made possible by generous donations from the Williston Recreation Department, the Williston School District, the Williston Food Shelf, the Williston Federated Church, Williston Rotary, and private individuals.

Who is served by the program?

Students in the program must be entering grades 3 through 8 in the fall. The Friends of Families Coordinator works closely with school counselors and social workers at ABS and WCS starting in March to identify potential eligible candidates, targeting children who are likely to thrive at the Williston Rec Camp and who would not otherwise have the opportunity to participate.

Transportation To and From Camp

All campers are picked up in the morning by a CSSU bus and transported to camp. At the end of the camp day, transportation home is also provided.

Food Program

Campers receive healthy snacks and a lunch each day of camp, based on their preferences solicited on their first day of camp. Friends of Families pays a member of the WSD cafeteria staff to work two hours each day camp is in session. This staff person is responsible for all planning, food ordering, and meal preparation with daily assistance from Williston Federated Church volunteers.

Staff Support from the Friends of Families Coordinator

The heart of this program and the key to its success are the trusting relationships that Friends of Families Coordinator, Lucinda Ransom, has built over time with each camper and family, and with each counselor. Lucinda reaches out to our families for the several months leading up to camp, providing encouragement and support with the registration process. Once camp is underway, Lucinda works eight full hours a day providing an essential anchor for each of our campers.

Lucinda has gone above and beyond to make sure each of her campers gets to participate: sometimes lengthy outreach calls with parents prior to camp; follow up conversations with parents who have questions; support in making transitions for new campers and those who juggle camp with summer school; support for her kids who need extra attention to get home, permission forms, etc.

Funding and the future

Thanks to the continued generosity of St George citizens our children continue to have opportunities that enrich their lives during the summer months. All funds from the Town are used to supply St George children with camp scholarships, transportation, meals, and a dedicated adult to facilitate the success of the program. Please contact the Town Clerk if you have an interest in volunteering during the planning phase or the actual camp weeks in July and August.

DOROTHY ALLING MEMORIAL LIBRARY

July 1, 2010 – June 30, 2011

The Dorothy Alling Memorial Library (DAML) is an active, not-so-quiet library resource. While our building is at its traditional site, you can also access lots of other electronic information including our website (www.williston.lib.vt.us) using your laptop or other device at home, work, or school, or most anywhere you may be. With your library card number, you can download travel information, learn a language, take classes, and, of course, borrow books for your Nook, iPad, or other device. Do note that Marti Fiske, Library Director, and her staff are always willing to help you in the use of any of these resources.

At the library you will find a staff of twelve (full and part time) ready to help you sign onto one of the nine computers located in both the adult and children's departments, check out from a choice of over 38,000 books, magazines and newspapers, audiobooks, and videos. And you can get state park or museum passes as well as find tax forms.

This year DAML hosted 326 adult and children's programs. These included the most popular Summer Reading Program to date with 242 children and teens participating, adult and student writing seminars, monthly intergenerational reading groups with seniors and middle school students; and traditional book discussion groups. Our multi-purpose room is available for various community group activities (99 this year) but does require reservations. Our outreach program included visits to local Senior Centers and homebound individuals as well as a summertime favorite, the bookmobile (Dottie) making stops in St. George.

A very special group of people, The Friends of DAML (FODAL) volunteer time and energy to provide addition library events and manage the wonderful July 4th book sale. They use book sale earnings to help support some programs as well as to help fund unexpected library emergencies. Officers of the 501 (c) (3) non-profit organization were President David Wiley, Vice President Joanne Arsenault, Secretary/Treasurer Ann Park and Member-at-large Esther Perelman. Tax deductible donations and memorial gifts to the library can be made through this organization. Our thanks to each and everyone of them.

Volunteers play a very important role in the smooth and friendly operation of our library by donating over forty-five hours per week. This year adult volunteers included Marian Bickford, Doris Bittruf, Holly Fenster, Caroline Ford, Betty Fox, David Friedman, Karen Hamby, Sue Hardin, Vicki Hudock, Janet Hurd, Judith Isham, LuAnn Koch, Leo Leach, Deborah Manning, Emma Moreman, Linda Preziose, Susan Raimy, Adele Rash, Mary Lou Rodes, Debra Runge, Jean Staunton, Carol Stewart, Gloria Stowell, Nicole Villemaire, and Les White. New volunteers this year were Fran Landis, Deb Macdonald, Lois Mason and Joan Oliveras. Student volunteers: Taylor Antonioli, Jake Bouffard, Nicole Bouffard, Lily Cote, Julia Cronan, Peter Hibbeler, Andrea Joseph, Lydia Koutras, Thomas Lang, Cole Marino, Max Rieley, Mia O'Farrell, Cortney Roy, Sophie Roy, and Joseph, with new student volunteers: Laurynn Bombardier, Olivia Kinsel and Vishnu Premsankar.

DAML Statistics Report for FY 2010-2011

Circulation for the year included 117,441 materials. Our library collection totals 32,557 books, 102 periodicals, 3,713 audiobooks, 2,156 videos, 1,551 miscellaneous items. The number of library card patrons from Williston and St. George was 4,467 as of June 30, 2011.

Patron Visits: The number of patron visits remained stable, but reference questions decreased. Website hits increased 33%. The bookmobile operated 28 evenings with 1,131 patron visits. There were 24 Senior Center visits with 12 book discussion groups and 70 visits to homebound individuals.

Programs: The library presented 326 adult and children's programs with 9,282 people attending.

The trustees and staff thank the Williston community for its year-round support.

Respectfully submitted, The DAML Board of Trustees, Kathy Fernee, chair, Liz Jordan-Shook, Marci Kass, Patricia Mardeusz, Barbara Meider, Bo Tur and Susan Williford.

CHITTENDEN SOLID WASTE DISTRICT
July 2010 - June 2011

ADMINISTRATION:

CSWD owns and oversees 10 solid waste or recycling facilities in Chittenden County for its 18 member municipalities. A Board of Commissioners, who sets policy and oversees financial matters, governs CSWD. One Commissioner is appointed by each member community.

THE BOARD OF COMMISSIONERS OFFICERS include: Chair Paul Stabler of South Burlington; Vice Chair Bert Lindholm of Jericho, and Secretary/Treasurer Michelle DaVia of Westford. EXECUTIVE BOARD MEMBERS include Paul Stabler, of South Burlington, Michelle Davia of Westford, Alan Nye of Essex, Bert Lindholm of Jericho, and Steve Goodkind of Burlington. CSWD GENERAL MANAGER is Thomas Moreau.

FINANCES:

The unaudited FY11 General Fund expenditures were \$8.66 million and the revenues were \$10.33 million. This represents a \$192,000 decrease in expenditures (approximately 2.2%), and a \$538,000 (approximately 5.5%) increase in revenues from the FY10 General Fund operating results. The small decrease in expenditures is not associated with a single factor, but rather is spread across many of the District's programs. The increase in revenues over the prior year is primarily associated with higher revenues at the Materials Recycling Facility due to higher market prices paid for recyclables, as well as approximately \$260,000 more in Solid Waste Management Fees in FY11 as compared to the prior year, due to higher taxable tonnages disposed. There was a notable increase in petroleum contaminated soil brought to landfills in FY11.

SIGNIFICANT CHANGES/EVENTS:

In FY '11, CSWD's major initiatives were; 1) to complete the permitting construction of a new compost facility in Williston to replace the Intervale Compost facility in Burlington, 2) to move all the material from the Burlington compost site to the new facility in Williston, 3) to finish the report that weighs the advantages and disadvantages of municipal contracts for trash collection in Chittenden County and 4) to assist in the passage of legislation for the product stewardship and recycling of e-waste mercury containing lamps and to prepare for the implementation of the new e-waste law. CSWD also designed and permitted a facility to process certain special waste such as asphalt shingles, sheetrock and plastic film. The high market value for our curbside recyclables allowed us to reduce the tipping fee at our Materials Recovery Facility.

ONGOING OPERATIONS:

DROP-OFF CENTERS located in Burlington, Essex, South Burlington, Milton, Williston, Richmond, and Hinesburg are available to District members who prefer to self-haul their trash and recyclables. Drop-Off Centers collected 3,207 tons of recyclables, an increase of 2.02% from FY '10, and 6,497 tons of household trash during FY '11, a 0.05 % increase from FY '10.

The MATERIALS RECOVERY FACILITY in Williston is owned by CSWD and privately operated by Casella Waste Management. In FY '11, 39,264.77 tons of recyclables were collected, sorted, baled, and shipped to markets. This represents an 8.6% decrease from the previous year. The recycling markets rebounded from the recession better than expected whereas the average sale price for materials was \$131.09 per ton, which is a 41.67% increase over last year's average.

The ENVIRONMENTAL DEPOT and the ROVER are CSWD's hazardous waste collection facilities for residents and businesses. In FY '11, 8,223 households and 560 businesses brought in 456,960 pounds of waste that were collected and processed at these facilities. This included 46,630 pounds (4,630 gallons) of latex paint re-blended and sold as "Local Color", 16,409 pounds of leftover products given away through the "Hazbin" reuse program, and 145,750 pounds (14,575 gallons) of oil-based and latex paint processed for recycling in Canada.

This was a year of transition for Intervale Compost Products. Much of the year was dominated by preparation towards the predetermined closure date of June 30th, 2011. Operations at the Intervale incrementally decreased in size and the last delivery of compostable inputs was accepted on February 28th, 2011. Food residuals continued to be collected by CSWD during the following four months and were transported to other composters in Middlebury and Moretown. Construction of a replacement facility on Redmond Road in Williston accelerated in early spring of 2011, and the new state of the art aerated static pile composting building and accompanying office building were completed in time for the final June 30th, 2011 closure of the Intervale Compost facility in Burlington's Intervale. The new facility is expected to produce higher quality compost more quickly and with less fossil fuel inputs. A grand opening of the new facility under a new name is expected for the fall of 2011.

CSWD brokered 15,407 wet tons of BIOSOLIDS for our member communities in FY11, which is 0.8% less material than last year. Also new this year was the land application of the biosolids from the Essex Junction WWTF after we obtained the necessary permits.

Marketing Update – The 2010 version of the Chuck It Guide was mailed to every business and residential address in Chittenden County at the end of May 2010. • The CSWD website received a major overhaul this spring, making it easier for users to find information. • At the Champlain Valley Fair this year, we ran a “Get Caught Recycling” campaign. Two staff members, dressed as slightly clownish enforcement officers, approached fair-goers who were seen recycling, and thanked them for recycling with prizes. We reached many people with a more immediate and focused recycling message. We had some great conversations about recycling and frustrations when there are no bins available. People are coming to expect event sponsors to meet their recycling needs and, when they don’t, to expect an earful! • A small refrigerator poster promoting recycling was created and has gotten great feedback for its everyday usefulness. • We began working with Burlington-based Marketing Partners in January to help us manage the transition of Intervale Compost Products (ICP) from Burlington to Williston, and navigate marketing issues associated with the move. • We launched the first annual “Why I Love Composting” video contest to encourage kids and adults to make video shorts about the joys of composting to get people jazzed about doing it themselves at home, school, and work. • We launched a freshly updated ICP website in the spring, enabling ICP and CSWD staff to update the site easily whenever needed and making it easier to find information for users. • We strengthened our presence in the social media world with a CSWD blog, Facebook page and Twitter accounts.

A variety of EDUCATIONAL PROGRAMS and tools are available to assist residents, institutions, and businesses to reduce and properly manage their wastes. The CSWD Hotline (872-8111), Website: (www.cswd.net), e-newsletter, school programs, displays, workshops, informational brochures, free recycling bins (over 8,000 distributed in FY '11) and signage, municipal programs, discount compost bins, Community Waste Reduction Grants, and technical assistance for businesses and institutions are part of this positive community outreach.

Approximately 16,000 employees, residents of residential complexes, students, volunteers, and clients were impacted by the BUSINESS OUTREACH PROGRAM. School presentations, waste assessments, recycling and composting program planning, Creative ReUse Showcase, and facility tours reached over 2,500 students through the SCHOOL OUTREACH PROGRAM. CSWD also participated in 22 community events.

RESEARCH AND DEVELOPMENT efforts, which have dual goals of reducing the amount of waste generated and landfilled along with making programs more convenient and cost-effective, focused on recycling incentives and collection (\$35,000 in residential recycling cart grants), construction and demolition debris recycling, organics diversion, product stewardship, and markets for recyclables.

CSWD provides funding and staff time to support GREEN UP DAY efforts in Chittenden County. In May 2011, 38 tons of litter, 1,778 tires, and 3 cubic yards of scrap metal were collected. CSWD also contributed \$4,100 to Green Up Vermont on behalf of its member municipalities.

The fall and spring APPLIANCE and TIRE ROUND UPS brought in 1,479 major appliances and 9,429 tires at no charge from 3,307 households saving them \$41,000 in fees.

The COMMUNITY CLEAN UP FUND helps members keep their communities clean and litter free throughout the year. In FY '11, over \$3,500 was distributed to four of CSWD’s member municipalities through this program.

With support from our two Boards of Directors and all Chittenden County City Councils, Village Trustees and Select Boards, Chittenden County Regional Planning Commission and Chittenden County Metropolitan Planning Organization officially merged, effective July 1, 2011. This year's Annual Report retains separate sections by CCRPC and CCMPO since the merger became official at the beginning of fiscal year 2012. Chittenden County Regional Planning Commission (CCRPC) is a 24-member board consisting of one delegate from each of the County's 19 municipalities, five at-large members representing the interests of agriculture, environmental conservation, business, housing, and transportation as well as representatives from the Vermont Agency of Transportation (VTrans), Chittenden County Transportation Authority (CCTA), Federal Highway Administration (FHWA), Vermont Transportation Authority (VTA) and air and rail representatives. These representatives are accountable to their respective constituencies. CCRPC is a cooperative regional forum for the development of land use and transportation policies, plans and programs that address land use and transportation issues and opportunities in Chittenden County. The implementation of the county's transportation plan is primarily carried out by VTrans and the municipalities. Together, CCRPC members and its staff provide professional assistance to our municipalities and the region. CCRPC appreciates the opportunity to work with its municipal members to plan appropriately for the region's future to protect the special quality of life that is shared throughout Chittenden County.

CCRPC Services

In FY2011, the CCRPC provided following land use assistance to St. George:

- Re-submitted revised All-Hazards Mitigation Plan to FEMA for review. After FEMA conditionally approved the plan, aided in the municipal adoption process. The St. George All-Hazards Mitigation Plan was adopted in spring 2011.
- Completed an update to the culvert inventory for the town. Provided town with a map and spreadsheet showing the results of the culvert inventory.
- Presented AHMP to Selectboard for adoption
- Updated culvert inventory data into VOBKIT (Vermont Online Bridge and Culvert Inventory Tool).

In addition, CCRPC provided the following services region-wide:

- Completed updates of the Chittenden County Multi-Jurisdictional All-Hazards Mitigation Plan and municipal annexes. Received FEMA approval of the county AHMP and 16 annexes. Aided 17 communities with the AHMP adoption process
- Continued preparing the Initial Draft of the Chittenden County Regional Plan, preparing updates to the Introduction, Land Use, Natural Resources, Economic Development, Community Facilities, and Energy chapters. Further updates to the regional plan were put on hold pending results of various Environment, Community, Opportunity, and Sustainability (ECOS) project initiatives
- Working with a regional team to produce a Broadband Technology Plan
- Provided an updated Vermont Infrastructure Database, which contains locations and contact information for critical facilities in the county and is used for emergency management purposes, to Vermont Center for Geographic Information
- Organized two Regional Energy Forums for energy committee members and energy coordinators in Chittenden County
- Provided energy grant funding for Chittenden Solid Waste District to construct a special waste recycling facility
- Provided energy grant funding to the Vermont Sustainable Heat Initiative to prepare a proof of concept study for a solid biomass facility in Chittenden County
- Provided funding for Bridge and Culvert Analyses of numerous streams throughout the County where older Fluvial Erosion Hazard assessments had been conducted
- Organized and provided briefings for municipalities regarding coordination and information dissemination on issues related to spring flooding response, recovery, zoning and mitigation. These included planning and zoning issues (Vermont Agency of Natural Resources), declarations and public/private assistance (SBA and FEMA). Served as liaison between State requests and reporting protocol for towns
- Updated regional Central Point of Distribution plan for Emergency Management; Provided Incident Command System 100 and 300 courses

And transportation-related services as follows:

- Infrastructure Management System, Traffic counts, Regional Public Transportation Initiative
- Transportation Management Plans and Corridor Studies, Safe Routes to Schools Program, Signal Optimization
- Sidewalk Grants, Scoping projects, the first step to make a concept into a project, Technical Assistance Projects

CCMPO Services

Under federal law, the CCMPO is required to maintain and update a long range Metropolitan Transportation Plan (MTP) for the county. In January 2010 the CCMPO amended and approved the 2025 MTP which was developed based upon a forecast of more than one billion dollars of federal funds to be spent within the county by the year 2025. More than half of these funds are to be used for maintaining our present transportation system. Planning for the 2035 MTP is underway in coordination with an update to the Chittenden County Regional Plan.

Federal law also requires the CCMPO to maintain and update a short range Transportation Improvement Program (TIP), which is a prioritized, multi-year list of transportation projects in Chittenden County. To receive federal funds each transportation project, program or operation must be authorized through the TIP. In June 2011 CCMPO approved the Federal Fiscal Year TIP for 2012 through 2015 and it can be accessed online at <http://www.ccmppo.org/TIP>. During the period of the FY12-FY15 TIP, more than \$210 million in federal dollars are slated for transportation projects within the county.

In FY2011 and in recent years, the CCMPO provided the following transportation planning services to St. George

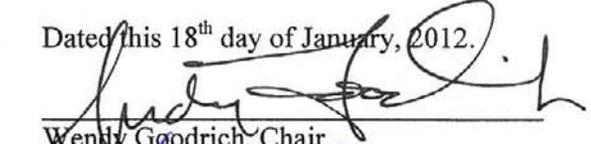
- Pedestrian crosswalk assistance/data collection – 2007 & Traffic Counts
- VT 116 Paving, St. George/Hinesburg Line to Williston Rd. (with South Burlington): \$3 million paving project in Federal fiscal year 2008

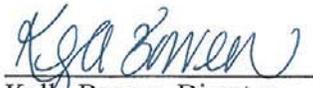
WARNING
ST. GEORGE TOWN SCHOOL DISTRICT
ANNUAL MEETING
MARCH 6, 2012

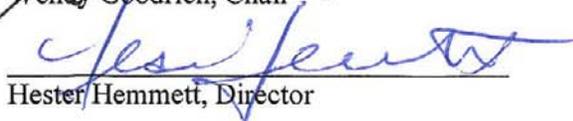
The legal voters of the St. George Town School District are hereby notified and warned to meet at the CVU High School Room 140/142 in Hinesburg on Tuesday, March 6, 2012 at 6:00 p.m. to act upon the following articles:

- ARTICLE I: To elect a moderator.
- ARTICLE II: To hear and act upon the reports of the Town School District Officers.
- ARTICLE III: Shall the voters of the St. George School District authorize the Board of School Directors to pay tuition and transportation expenses for resident students in grades 9-12 in conformance with the Vermont Statutes and consistent with those policies duly adopted by the Board.
- ARTICLE IV: Shall the voters of the St. George School District authorize the Board of School Directors to assign its existing fund balance as revenue for future budgets in reserve.
- ARTICLE V: Shall the St. George School District adopt a budget of One Million Seven Hundred Seventy Four Thousand Three Hundred Eighty Four Dollars (\$1,774,384) to appropriate that sum which the District deems necessary for the fiscal year beginning July 1, 2012 and ending June 30, 2013.
- ARTICLE VI: Shall the voters of the St. George School District authorize the Board of School Directors to borrow and spend money to meet unanticipated expenses for the education of St. George students.
- ARTICLE VII: Shall the voters of the St. George School District authorize the Board of School Directors to borrow money by issuance of bonds or notes not in excess of anticipated revenues for the next fiscal year.
- ARTICLE VIII: To elect one (1) School Director for a term of three (3) years that begins March, 2012 and expires March, 2015.
- ARTICLE IX: To transact any other business proper to come before said meeting.

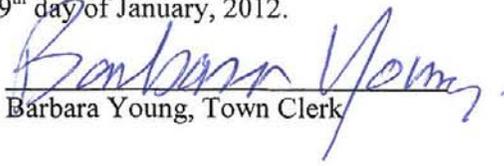
Dated this 18th day of January, 2012.


Wendy Goodrich, Chair


Kelly Bowen, Director


Hester Hemmett, Director

Received for posting and recorded prior to posting this 19th day of January, 2012.


Barbara Young, Town Clerk

**TOWN OF ST. GEORGE
SCHOOL BOARD 2011 ANNUAL MEETING
ROCKY RIDGE CLUBHOUSE
MARCH 1, 2011**

SCHOOL DIRECTORS: Caroline Jalbert (Chairperson); Hester Hemmett, Deb Baker-Moody (Town of Williston) for Wendy Goodrich.
ADMINISTRATION: Elaine Pinkney, CSSU Superintendent; Robert Mason, CSSU Chief Operating Officer.
MODERATOR: Tom Carlson

CALL TO ORDER

Tom Carlson called the St. George 2011 Annual School Board Meeting to order at 6:02 PM and read the warning as follows:

The legal voters of the St. George Town School District are hereby notified and warned to meet at the Rocky Ridge Golf Club in St. George on Tuesday, March 1, 2011, at 6:00 PM to act on the following articles:

Article I: To elect a Moderator

MOTION by Sarah Tischler, SECOND by Mary Alice Favro, to nominate Tom Carlson as Moderator. There were no other nominations.

MOTION by Steve Faust, SECOND by Charles Scott, to close the nominations and instruct the clerk to cast one ballot for Tom Carlson as Moderator.

DISCUSSION: None.

VOTING: unanimous; motion carried. Article I is passed.

Tom Carlson is Moderator.

Article II: To hear and act upon the reports of the Town School District Officers

MOTION by Steve Faust, SECOND by Sarah Tischler, to approve Article II as read.

DISCUSSION: Caroline Jalbert reported there are 115 students from St. George attending grades K-12. Thanks is extended to all the teachers at the Williston schools and the CY mentoring program. There is a late school bus for after school activities. St. George is in the eighth year of a 10 year contract (ending 2013) with Williston schools. The consolidation/merger issue could impact the contract. The merger/consolidation committee is studying Act 153. Deb Baker-Moody added the committee is just getting started. The state provided incentive money to study merger to improve efficiencies. The committee includes school board members, administrators, and community members. There are tax incentives over a four year period for merged districts. A specified number of students (1,250 students or four schools) is necessary in order to merge. Williston could merge with Shelburne, for example. There must be an educational as well as an economic benefit to merge. The committee will generate a report in April to the CSSU Board and local school boards. Elaine Pinkney explained the committee is in state

statute and can decide the recommendation to the state board and draft articles of agreement. Each town must vote on the consolidation. There must be a K-12 structure. As a unit, Williston, Hinesburg, St. George, Shelburne, and Charlotte would form a Regional Educational District (RED) instead of a supervisory district. The boards and principals of these schools already have joint meetings and do retreats together. The governance change will cement that all students in CSSU will have the same educational elements. The merger/consolidation issue will be deliberately pursued with much thought and the end result of implementation in Year 2017. Mary Alice Favro expressed concern about children being bussed to different schools or classrooms for programs. Elaine Pinkney said this is not likely, but noted all Special Education will be a supervisory union function by July 1, 2012. Representation on the RED board will be based on population much like the high school board. The focus will continue to be what is best for the student. Regarding the FY'12 budget, Bob Mason reviewed highlights of the proposed budget which is less than a one percent increase from the prior year's budget. Enrollment is flat. Student services are need based. The state tax rate is not fixed until the legislature is close to adjournment. Steve Faust asked if the state will reimburse for sending students to another school. Bob Mason explained equalized pupil spending is to calculate tax rates, not tuition payments. The equalized rate for St. George is \$12,125 which is below the state average. Williston's rate is \$12,650. Charles Scott asked about the CLA adjustment. Mr. Mason explained the Common Level of Appraisal equalizes assessed property values across the state. Houses in St. George are assessed at 99% of true value. Houses are selling closer to their assessed value. There were no further comments.

VOTING ON ARTICLE II: unanimous; motion carried. Article II is passed.

Article III: Shall the voters of the St. George School District authorize the Board of School Directors to pay tuition and transportation expenses for resident students in Grades 9-12 in conformance with Vermont statutes and consistent with policies duly adopted by the Board

MOTION by Sarah Tischler, **SECOND** by Steve Faust, to approve Article III as read.

DISCUSSION: Steve Faust asked if grades K through 8th are included. Bob Mason stated K-12 is covered, but the law requires an annual vote for students in grades 9-12. There were no further comments.

VOTING ON ARTICLE III: unanimous; motion carried. Article III is passed.

Article IV: Shall the voters of St. George School District authorize the Board of School Directors to apply its existing fund balance as revenue for future budgets in reserve

MOTION by Steve Faust, **SECOND** by Sarah Tischler, to approve Article IV as read.

DISCUSSION: None.

VOTING ON ARTICLE IV: unanimous; motion carried. Article IV is passed.

Article V: Shall the St. George School District adopt a budget of one million eight hundred ninety three thousand five hundred six dollars (\$1,893,506) to appropriate that sum which the District deems necessary for the fiscal year beginning July 1, 2011 and ending June 30, 2012

MOTION by Carol Blakely, **SECOND** by Steve Faust, to approve Article V as read.

DISCUSSION: None.

VOTING ON ARTICLE V: unanimous; motion carried. Article V is passed.

Article VI: Shall the voters of the St. George School District authorize the Board of School Directors to borrow and spend money to meet unanticipated expenses for the education of St. George students

MOTION by Steve Faust, **SECOND** by Mary Alice Favro, to approve Article VI as read.

DISCUSSION: None.

VOTING ON ARTICLE VI: unanimous; motion carried. Article VI is passed.

Article VII: Shall the voters of the St. George School District authorize the Board of School Directors to borrow money by issuance of bonds or notes not in excess of anticipated revenues for the next fiscal year

MOTION by Steve Faust, **SECOND** by Sarah Tischler, to approve Article VII as read.

DISCUSSION: Steve Faust asked if the school district has ever had to exercise borrowing. Bob Mason explained if the cash flow warrants borrowing then it is done. In the last two years borrowing was done. Prior to that time there was enough fund balance. There were no further comments.

VOTING ON ARTICLE VII: unanimous; motion carried. Article VII is passed.

Article VIII: To elect one School Director for a term of three (3) years that begins March, 2011 and expires March, 2014

MOTION by Mary Alice Favro to nominate Kelly Bowen as School Director for a term of three (3) years that begins March, 2011 and expires March, 2014. There were no other nominations.

MOTION by Sarah Tischler, **SECOND** by Steve Faust, to close the nominations.

MOTION by Steve Faust, **SECOND** by Mary Alice Favro, to instruct the clerk to cast one ballot for Kelly Bowen as School Director for a term of three (3) years that begins March, 2011 and expires March, 2014.

DISCUSSION: Kelly Bowen explained her interest in serving on the school board (recently settled with her husband in St. George after 26 years of active military duty, has a background in economic development and international trade, and has a three year old child). There were no further comments.

VOTING: unanimous; motion carried. Article VIII is passed.

Kelly Bowen is School Director for a term of three (3) years beginning March, 2011 and expiring March, 2014.

Article IX: To transact any other business proper to come before said meeting

Thanks and appreciation were extended to Caroline Jalbert for her dedication and service on the St. George School Board. Caroline Jalbert said serving on the board for the past five years has been a pleasure.

ADJOURNMENT

MOTION by Steve Faust, SECOND by Charles Scott, to adjourn the St. George 2011 Annual School Board Meeting. VOTING: unanimous; motion carried.

The meeting was adjourned at 6:51 p.m.

RScty: MERiordan

ST. GEORGE BOARD OF SCHOOL DIRECTORS REPORT

Town Meeting 2012

Dear Citizens of St. George:

We like to take this opportunity each year to acknowledge the teachers and staff at all of the schools that the children of St. George attend. They impact our students' lives each and every day and create a brighter future for us all.

In 2011 the Chittenden South Supervisory Union (CSSU) Board appointed a committee made up of citizens and School Board members from each of the member school districts within CSSU to research and act upon the formation of a Regional Education District (RED). The goal of the RED would be to consolidate the individual school districts within the CSSU into a single governing body. Although St. George was designated an 'accessory' school district rather than a 'mandatory' school district within the RED, we had a representative seat on the committee and learned there were many benefits to this RED for our Town. The committee met throughout 2011 with a final vote in November on whether to recommend the formation of a Chittenden South RED to the State Department of Education. The 5-5 tie vote by attending committee members meant the recommendation was defeated and did not move forward. Many important lessons were gained from the RED committee process, however, that will help CSSU continue its effort to achieve efficient governance and budgetary practices, curricula based on 21st century learning principles, standardized calendars, and increased multi-school student learning and staff training opportunities across the supervisory union.

Starting with the 2011-2012 school year the Williston Family as Partners (FAP) organization began a 'Williston Wins' campaign with the goal of raising \$40,000.00 to support a variety of important programs in the schools including teacher grants, individual class field trips, and a Sunshine Fund supporting the school hot lunch program among others. Because this campaign consolidated many of the individual programs we have supported in the past, St. George contributed \$5,000.00 in enrichment funds to this campaign on behalf of St. George students. Our students also continue to be well served by the CY Mentoring Program, which we support as a program separate from Williston Wins. We also contribute to the funds necessary to run a 'late bus' that transports students who participate in after school activities at the Williston schools. We would also like to highlight the pre-school Early Learning Partnerships program that provides financial reimbursement for families of children aged 3 to 5 attending state qualified educational programs before beginning Kindergarten. Details of the program including eligibility, how to apply for reimbursement, and approved providers, can be found by visiting the website at http://education.vermont.gov/new/html/pgm_earlyed/prekindergarten.html or contacting Early Education Coordinator Manuela Fonseca via phone (802) 828-3850 or email manuela.fonseca@state.vt.us.

St. George is in the ninth year of our ten year contract with the Williston School District. We have begun reviewing our options for contract renewal, and expect to ramp up this activity during the 2012-2013 year. Because we were serving on and awaiting the outcome of the RED committee during 2011 we entered into a one year extension on the Williston contract to allow due diligence to the process of researching our schooling options. Some of those options are: (1) to review and renew the contract with Williston as it stands now with any editions to be discussed and negotiated with Williston; (2) discuss the costs and benefits involved in returning to a school choice option; or (3) undergoing negotiations with another geographically convenient school district to draw up a contract similar to the one we have with Williston. Our goal is to report the outcomes of this activity at the 2013 St. George Annual Town Meeting.

Fiscally, our school district is in good shape. The 2012-2013 recommended budget of \$1,774,384 is 6.29% less than our adopted expenditures for the 2011-2012 year. This is due largely to a decrease in projected Program Costs for Special Education, but also reflects a decrease in tuition expenditures as a whole. We have added a \$25,000.00 contingency to cover unanticipated Special Education expenditures. The proposed budget results in an anticipated equalized school tax rate of \$1.3898, a 0.495% decrease from last year's rate of \$1.3967. After applying the

common level of appraisal, the estimated homestead tax rate is projected to be \$1.3930 compared with \$1.3975 last year, representing a decrease on tax rates of 0.3% for this budget year. The St. George School Board fund balance stands at \$203,844, and our Federal Medicaid credits earned (held in reserve and not reflected in the budget) total \$13,057.76.

One continued challenge of our school district is finding citizens willing and able to participate in governance. Although our small town population can increase the difficulty of finding candidates to serve on our School Board, this problem is not unique to our town and has become an increasing problem for many school districts. We strongly encourage members of our Town to consider running for a position on the School Board.

For an overview of our student population, and their distribution among the grade levels and various schools, please see the attached Schedule of Student Enrollment. All of the Chittenden South school districts, including St. George, post their board meeting agendas and minutes at www.cssu.org. CSSU and Williston School Board meetings are filmed and can be viewed on www.retn.org/schools.php. The St. George School Board meets on the second Wednesday of each month at CVU High School as part of the CSSU carousel. We hope to see you there.

Thank you for the opportunity to work on behalf of our students, families, and citizens.

Respectfully submitted,

*Wendy Goodrich, Chair
Hester Hemmett, Director
Kelly Bowen, Director*

TRANSPORTATION REIMBURSEMENT REQUESTS

If you are a citizen living in the Town of St. George that has a child attending any elementary or secondary school that does not provide transportation, St. George will reimburse you an approved amount for the transportation of the child to school during the academic year.

**FOR THE 2011-2012 SCHOOL YEAR
SEND A *WRITTEN* REIMBURSEMENT REQUEST
NO LATER THAN MAY 23**

TO: Mr. Bob Mason, CSSU
5420 Shelburne Road
Suite 300
Shelburne, VT 05482

(Requests received after May 23, 2012 cannot be paid)

**Schedule of Student Enrollment
St. George School District
Kindergarten, Grades 1-12, and EEE**

| Kindergarten and EEE | 2008-09 Actual | 2009-10 Actual | 2010-11 Actual | 2011-12 Actual | 2012-13 Estimated |
|-----------------------------|---------------------------|---------------------------|---------------------------|---------------------------|------------------------------|
| Williston - EEE | 3 | 4 | 3 | 0 | 2 |
| Williston - K | 6 | 12 | 8 | 7 | 6 |
| Hinesburg - EEE | 0 | 0 | 0 | 0 | 0 |
| Hinesburg - K | 0 | 0 | 0 | 0 | 0 |
| TOTAL | 9 | 16 | 11 | 7 | 8 |

| Grades 1-8 | 2008-09 Actual | 2009-10 Actual | 2010-11 Actual | 2011-12 Actual | 2012-13 Estimated |
|--------------------------------|---------------------------|---------------------------|---------------------------|---------------------------|------------------------------|
| <i>CSSU Schools</i> | | | | | |
| Williston | 53 | 47 | 55 | 54 | 54 |
| Shelburne | 1 | 0 | 0 | 0 | 0 |
| Hinesburg | 4 | 3 | 2 | 1 | 1 |
| <i>Non-CSSU Schools</i> | | | | | |
| Burlington | 1 | 0 | 0 | 0 | 0 |
| TOTAL | 59 | 50 | 57 | 55 | 55 |

| Grades 9-12 | 2008-09 Actual | 2009-10 Actual | 2010-11 Actual | 2011-12 Actual | 2012-13 Estimated |
|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|------------------------------|
| CVU | 41 | 43 | 39 | 36 | 36 |
| South Burlington | 1 | 3 | 2 | 3 | 3 |
| Vergennes | 0 | 0 | 0 | 1 | 0 |
| Holderness School | 0 | 0 | 0 | 0 | 0 |
| Vermont Commons | 2 | 1 | 1 | 1 | 0 |
| Waldorf High School | 6 | 1 | 1 | 1 | 1 |
| Mt. Mansfield | 0 | 1 | 1 | 1 | 1 |
| St. Johnsbury Academy | 1 | 1 | 1 | 0 | 0 |
| Vermont Academy | 0 | 0 | 0 | 0 | 0 |
| Burlington | 0 | 1 | 1 | 1 | 1 |
| Essex High School | 0 | 1 | 0 | 0 | 0 |
| Rock Point | 1 | 1 | 1 | 0 | 0 |
| TOTAL | 52 | 53 | 47 | 44 | 42 |
| TOTAL ALL STUDENTS | 120 | 119 | 115 | 106 | 105 |

St George School District
FY2013 Budget Revenue Estimate

| Description | 2011 | 2011 | 2012 | 2012 | 2013 | Adj vs | Adj vs |
|-------------------------------|-------------------|--------------|-------------------|-------------------|--------------------|----------------|----------------|
| | Adopted Budget | Actual | Adopted Budget | Revised Budget | Proposed Budget | Prop Change | Prop Change |
| Revenue Summary | | | | | | | |
| Investment Earnings | \$ 7,624 | \$ 10,055 | \$ 7,500 | \$ 7,500 | \$ 10,100 | \$ 2,600 | 34.67% |
| Tuition: | | | | | | | |
| Other Local: | | | | | | | |
| Miscellaneous | | \$ 554 | | | | \$ - | n/a |
| Transportation: | | | | | | | |
| Regular (VT) | \$ 26,374 | \$ 27,166 | \$ 26,376 | \$ 26,376 | \$ 24,560 | \$ (1,816) | -6.89% |
| Special Education: | | | | | | | |
| Block Grant (VT) | \$ 36,993 | \$ 36,993 | \$ 38,183 | \$ 38,183 | \$ 38,399 | \$ 216 | 0.57% |
| Intensive (VT) | \$ 118,603 | \$ 108,080 | \$ 119,998 | \$ 119,998 | \$ 69,807 | \$ (50,191) | -41.83% |
| Extraordinary (VT) | | | \$ 7,122 | \$ 7,122 | | \$ (7,122) | -100.00% |
| EEE (VT) | \$ 6,128 | \$ 6,128 | \$ 5,521 | \$ 5,521 | \$ 7,527 | \$ 2,006 | 36.33% |
| Federal: | | | | | | | |
| IDEA-B | \$ 27,945 | \$ 27,462 | \$ 27,462 | \$ 27,462 | \$ 28,249 | \$ 787 | 2.87% |
| IDEA-B Pre | \$ 328 | \$ 354 | \$ 354 | \$ 354 | \$ 359 | \$ 5 | 1.41% |
| ARRA Education Jobs Grant | | | \$ 12,730 | \$ 12,730 | \$ 15,833 | \$ 3,103 | 24.38% |
| Medicaid: | | | | | | | |
| Prior Year Adjustments | | \$ 2,615 | | | | \$ - | n/a |
| Subtotal Revenue | \$ 223,995 | \$ 219,407 | \$ 245,246 | \$ 245,246 | \$ 194,834 | \$ (50,412) | -20.56% |
| Education Spending Grant | \$ 1,639,760 | \$ 1,583,224 | \$ 1,632,577 | \$ 1,632,577 | \$ 1,566,632 | \$ (65,945) | -4.04% |
| ARRA Education Spending Grant | | \$ 56,535 | | | | \$ - | n/a |
| Tech Center State Grant | \$ 17,021 | \$ 17,022 | \$ 15,683 | \$ 15,683 | \$ 12,918 | \$ (2,765) | -17.63% |
| Net Education Spending | \$ 1,656,781 | \$ 1,656,781 | \$ 1,648,260 | \$ 1,648,260 | \$ 1,579,550 | \$ (68,710) | -4.17% |
| Total Revenues | \$ 1,880,776 | \$ 1,876,188 | \$ 1,893,506 | \$ 1,893,506 | \$ 1,774,384 | \$ (119,122) | -6.29% |
| Total Expenditures | \$ 1,880,776 | \$ 1,773,985 | \$ 1,893,506 | \$ 1,893,506 | \$ 1,774,384 | \$ (119,122) | -6.29% |

| District: St. George County: Chittenden | | T178 Chittenden South | | Enter your choice for FY13 base education amount. See note at bottom of page. | Enter your choice for estimated homestead base rate for FY2013. See note at bottom of page. |
|--|--|---|---|---|---|
| | | | | 8,723 | 0.89 |
| Expenditures | | FY2010 | FY2011 | FY2012 | FY2013 |
| 1. | Budget (local budget, including special programs, full technical center expenditures, and any Act 144 expenditures) | \$1,982,702 | \$1,880,776 | \$1,893,506 | \$1,774,384 |
| 2. | plus Sum of separately warned articles passed at town meeting | - | - | - | - |
| 3. | minus Act 144 Expenditures, to be excluded from Education Spending | - | - | - | - |
| 4. | Act 68 locally adopted or warned budget | \$1,982,702 | \$1,880,776 | \$1,893,506 | \$1,774,384 |
| 5. | plus Obligation to a Regional Technical Center School District if any | - | - | - | - |
| 6. | plus Prior year deficit reduction if not included in expenditure budget | - | - | - | - |
| 7. | Gross Act 68 Budget | \$1,982,702 | \$1,880,776 | \$1,893,506 | \$1,774,384 |
| 8. | S.U. assessment (included in local budget) - informational data | \$38,957 | \$36,289 | \$32,241 | \$29,874 |
| 9. | Prior year deficit reduction (if included in expenditure budget) - informational data | - | - | - | - |
| Revenues | | | | | |
| 10. | Local revenues (categorical grants, donations, tuitions, surplus, etc., including local Act 144 tax revenues) | \$296,714 | \$223,995 | \$245,246 | \$194,834 |
| 11. | plus Capital debt aid for eligible projects pre-existing Act 60 | - | - | - | - |
| 12. | plus Prior year deficit reduction if included in revenues (negative revenue instead of expenditures) | - | - | - | na |
| 13. | minus All Act 144 revenues, including local Act 144 tax revenues | - | - | - | - |
| 14. | Total local revenues | \$296,714 | \$223,995 | \$245,246 | \$194,834 |
| 15. | Education Spending | \$1,685,988 | \$1,656,781 | \$1,648,260 | \$1,579,550 |
| 16. | Equalized Pupils (Act 130 count is by school district) | 129.05 | 124.53 | 120.17 | 115.96 |
| 17. | Education Spending per Equalized Pupil | \$13,064.61 | \$13,304.27 | \$13,716.07 | \$13,622 |
| 18. | minus Less net eligible construction costs (or P&I) per equalized pupil | - | - | - | - |
| 19. | minus Less share of SpEd costs in excess of \$50,000 for an individual | - | \$0.59 | - | - |
| 20. | minus Less amount of deficit if deficit is solely attributable to tuitions paid to public schools for grades the district does not operate for new students who moved to the district after the budget was passed or amount paid in tuition for those students | - | - | - | - |
| 21. | minus Less SpEd costs if excess is solely attributable to new SpEd spending if district has 20 or fewer equalized pupils | - | - | - | - |
| 22. | minus Estimated costs of new students after census | - | - | - | - |
| 23. | minus Less planning costs for merger of small schools | - | - | - | - |
| 24. | plus Excess Spending per Equalized Pupil over threshold (if any) | - | - | - | - |
| 25. | Per pupil figure used for calculating District Adjustment | \$13,065 | \$13,304 | \$13,716 | \$13,622 |
| 26. | District spending adjustment (minimum of 100%) (\$13,622 / \$8,723) | 152.910% <small>based on \$8,544</small> | 155.715% <small>based on \$8,544</small> | 160.535% <small>based on \$8,544</small> | 156.156% <small>based on \$8,723</small> |
| Prorating the local tax rate | | | | | |
| 27. | Anticipated district equalized homestead tax rate to be prorated (156.156% x \$0.890) | \$1.3150 <small>based on \$0.86</small> | \$1.3391 <small>based on \$0.86</small> | \$1.3967 <small>based on \$0.87</small> | \$1.3898 <small>based on \$0.890</small> |
| 28. | Percent of St. George equalized pupils not in a union school district | 100.000% | 100.000% | 100.000% | 100.000% |
| 29. | Portion of district eq homestead rate to be assessed by town (100.000% x \$1.39) | \$1.3150 | \$1.3391 | \$1.3967 | \$1.3898 |
| 30. | Common Level of Appraisal (CLA) | 93.67% | 98.54% | 99.94% | 99.77% |
| 31. | Portion of actual district homestead rate to be assessed by town (\$1.390 / 99.77%) | \$1.4039 <small>based on \$0.86</small> | \$1.3589 <small>based on \$0.860</small> | \$1.3975 <small>based on \$0.87</small> | \$1.3930 <small>based on \$0.89</small> |
| <p>If the district belongs to a union school district, this is only a PARTIAL homestead tax rate. The tax rate shown represents the estimated portion of the final homestead tax rate due to spending for students who do not belong to a union school district. The same holds true for the income cap percentage.</p> | | ↑ | ↑ | ↑ | ↑ |
| 32. | Anticipated income cap percent to be prorated (156.156% x 1.80%) | 2.75% <small>based on 1.80%</small> | 2.80% <small>based on 1.80%</small> | 2.89% <small>based on 1.80%</small> | 2.81% <small>based on 1.80%</small> |
| 33. | Portion of district income cap percent applied by State (100.000% x 2.81%) | 2.75% <small>based on 1.80%</small> | 2.80% <small>based on 1.80%</small> | 2.89% <small>based on 1.80%</small> | 2.81% <small>based on 1.80%</small> |
| 34. | Percent of equalized pupils at union 1 | - | - | - | - |
| 35. | | - | - | - | - |

- Following current statute, the base education amount would be \$8,891. That would require base education tax rates of \$0.89 and \$1.38. The administration has stated that tax rates could remain flat at \$0.87 and \$1.36 if statewide education spending is level and the base education amount is set at \$8,723. Final figures will be set by the Legislature during the legislative session and approved by the Governor.
 - The base income percentage cap is 1.80%.

St. George School District
2012-2013 Proposed Budget

| FUNCTION OBJECT | DESCRIPTION | 2007-2008 ADOPTED BUDGET | 2008-2009 ADOPTED BUDGET | 2009-2010 ADOPTED BUDGET | 2010-2011 ADOPTED BUDGET | 2011-2012 ADOPTED BUDGET | 2012-2013 PROPOSED BUDGET | VARIANCE |
|--|---|--------------------------------|--------------------------------|--------------------------------|--------------------------------|--------------------------------|---------------------------------|--------------------|
| <u>1100 INSTRUCTIONAL PROGRAM</u> | | | | | | | | |
| 1100 561 | Kindergarten Tuition - Williston | \$ 33,942 | \$ 72,762 | \$ 86,443 | \$ 72,678 | \$ 93,336 | \$ 96,904 | \$ 3,568 |
| 1100 561 | Kindergarten Tuition - Hinesburg | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1100 561 | Elementary Tuition (Gr 1-8) - Williston | \$ 588,328 | \$ 642,731 | \$ 703,893 | \$ 702,554 | \$ 711,687 | \$ 702,554 | \$ (9,133) |
| 1100 561 | Elementary Tuition (Gr 1-8) - Shelburne | \$ 11,245 | \$ 11,058 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1100 561 | Elementary Tuition (Gr 1-8) - Hinesburg | \$ 67,440 | \$ 48,940 | \$ 38,907 | \$ 27,494 | \$ 26,214 | \$ 12,506 | \$ (13,708) |
| 1100 561 | Elementary Tuition (Gr 1-8) - Burlington | \$ - | \$ 8,111 | \$ 8,111 | \$ 8,111 | \$ - | \$ - | \$ - |
| 1100 561 | Secondary Tuition - Burlington | \$ - | \$ - | \$ 14,809 | \$ - | \$ 16,150 | \$ 15,833 | \$ (317) |
| 1100 561 | Secondary Tuition - CVU | \$ 493,984 | \$ 471,080 | \$ 452,580 | \$ 534,920 | \$ 459,990 | \$ 473,580 | \$ 13,590 |
| 1100 561 | Secondary Tuition - Mt. Mansfield | \$ - | \$ - | \$ 9,540 | \$ - | \$ 10,950 | \$ 10,798 | \$ (152) |
| 1100 561 | Secondary Tuition - South Burlington | \$ 24,776 | \$ 11,567 | \$ - | \$ 13,329 | \$ 25,092 | \$ 37,065 | \$ 11,973 |
| 1100 561 | Secondary Tuition - Gailer | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1100 561 | Secondary Tuition - (Gr 9-12) Waldorf | \$ 44,416 | \$ 58,295 | \$ 37,077 | \$ 12,039 | \$ 12,104 | \$ 12,035 | \$ (69) |
| 1100 561 | Secondary Tuition - Riverview | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1100 561 | Secondary Tuition - VT Commons | \$ 11,104 | \$ 23,318 | \$ 12,359 | \$ 12,039 | \$ 12,104 | \$ - | \$ (12,104) |
| 1100 561 | Secondary Tuition - VT Academy | \$ 11,104 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1100 561 | Secondary Tuition - Rock Point School | \$ - | \$ - | \$ 12,359 | \$ 12,039 | \$ 12,104 | \$ - | \$ (12,104) |
| 1100 561 | Secondary Tuition - St. Johnsbury Academy | \$ 11,104 | \$ 11,659 | \$ 12,359 | \$ 12,039 | \$ - | \$ - | \$ - |
| 1100 561 | Secondary Tuition - Holderness | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| <u>1100 Totals - Instructional Program</u> | | \$ 1,297,443 | \$ 1,359,521 | \$ 1,388,437 | \$ 1,407,242 | \$ 1,379,731 | \$ 1,361,275 | \$ (18,456) |
| <u>1200 SPECIAL EDUCATION</u> | | | | | | | | |
| 1200 592 | Program Costs - Williston | \$ 125,000 | \$ 160,000 | \$ 132,000 | \$ 131,000 | \$ 88,000 | \$ 127,200 | \$ 39,200 |
| 1200 592 | Program Costs - CVU | \$ 110,000 | \$ 50,000 | \$ 45,500 | \$ 51,400 | \$ 97,500 | \$ 42,900 | \$ (54,600) |
| 1200 592 | Program Costs - Hinesburg | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1200 592 | Program Costs - So. Burlington | \$ 45,000 | \$ 27,000 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1200 594 | Excess Costs - Williston | \$ 35,000 | \$ 75,000 | \$ 75,000 | \$ 45,000 | \$ 150 | \$ 2,500 | \$ 2,350 |
| 1200 594 | Excess Costs - CVU | \$ - | \$ 10,000 | \$ 176,464 | \$ 73,500 | \$ 150,000 | \$ 88,200 | \$ (61,800) |
| <u>1210 Totals - Special Education</u> | | \$ 315,000 | \$ 322,000 | \$ 428,964 | \$ 300,900 | \$ 335,650 | \$ 260,800 | \$ (74,850) |
| <u>1215 EARLY ESSENTIAL ED PROGRAM</u> | | | | | | | | |
| 1215 332 | CSSU Assessment - FITP | \$ 5,121 | \$ 8,665 | \$ 8,884 | \$ 7,262 | \$ 7,418 | \$ 4,455 | \$ (2,963) |
| 1215 561 | EEE Costs Reimb. To Williston | \$ 20,000 | \$ 16,000 | \$ 17,100 | \$ 15,000 | \$ 26,550 | \$ 19,800 | \$ (6,750) |
| <u>1215 Totals - EEE</u> | | \$ 25,121 | \$ 24,665 | \$ 25,984 | \$ 22,262 | \$ 33,968 | \$ 24,255 | \$ (9,713) |
| <u>1219 EARLY LEARNING PARTNERSHIPS</u> | | | | | | | | |
| 1219 330 | Tuition to Service Providers | \$ - | \$ - | \$ - | \$ 5,200 | \$ 10,400 | \$ 5,272 | \$ (5,128) |
| 1219 332 | CSSU Services - ELP | \$ - | \$ - | \$ - | \$ 331 | \$ 759 | \$ 597 | \$ (162) |
| <u>1219 Totals - Early Learning Partnership</u> | | \$ - | \$ - | \$ - | \$ 5,531 | \$ 11,159 | \$ 5,869 | \$ (5,290) |
| <u>1300 VOCATIONAL-TECHNICAL CENTERS</u> | | | | | | | | |
| 1300 569 | Tuition to Burlington Technical Center | \$ 4,074 | \$ 2,756 | \$ 2,387 | \$ 2,332 | \$ 2,018 | \$ 1,065 | \$ (953) |
| 1300 569 | Tuition to Essex Technical Center | \$ 17,536 | \$ 18,716 | \$ 16,634 | \$ 14,031 | \$ 14,583 | \$ 11,048 | \$ (3,535) |
| <u>1300 Totals - Voc-Tech Centers</u> | | \$ 21,610 | \$ 21,472 | \$ 19,021 | \$ 16,363 | \$ 16,601 | \$ 12,113 | \$ (4,488) |
| <u>1410 Enrichment</u> | | | | | | | | |
| 1410 561 | Education/Enrichment & Transportation | \$ 20,000 | \$ 20,000 | \$ 20,000 | \$ 30,000 | \$ 25,000 | \$ 23,000 | \$ (2,000) |
| <u>1410 Totals - Co-Curricular Totals</u> | | \$ 20,000 | \$ 20,000 | \$ 20,000 | \$ 30,000 | \$ 25,000 | \$ 23,000 | \$ (2,000) |
| <u>2310 BOARD of EDUCATION</u> | | | | | | | | |
| 2310 300 | Director's Expense | \$ 1,500 | \$ 1,500 | \$ 1,500 | \$ 1,500 | \$ 1,500 | \$ 1,500 | \$ - |
| 2310 310 | Consulting Services | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 2310 330 | Legal Expenses | \$ 300 | \$ 300 | \$ 300 | \$ 300 | \$ 300 | \$ 2,300 | \$ 2,000 |
| 2310 340 | Audit Expense | \$ 3,000 | \$ 3,300 | \$ 4,000 | \$ 4,000 | \$ 3,300 | \$ 3,300 | \$ - |
| 2310 522 | Board Liability Insurance | \$ 1,238 | \$ 1,796 | \$ 1,825 | \$ 1,503 | \$ 1,503 | \$ 1,503 | \$ - |

St. George School District
2012-2013 Proposed Budget

| FUNCTION OBJECT | DESCRIPTION | 2007-2008 ADOPTED BUDGET | 2008-2009 ADOPTED BUDGET | 2009-2010 ADOPTED BUDGET | 2010-2011 ADOPTED BUDGET | 2011-2012 ADOPTED BUDGET | 2012-2013 PROPOSED BUDGET | VARIANCE |
|--|---|--------------------------------|--------------------------------|--------------------------------|--------------------------------|--------------------------------|---------------------------------|--|
| 2310 523 | Fidelity Bond Insurance | \$ 1,326 | \$ 319 | \$ 319 | \$ 319 | \$ 319 | \$ 319 | \$ - |
| 2310 550 | Communications | \$ 1,900 | \$ 1,900 | \$ 1,900 | \$ 1,900 | \$ 1,900 | \$ 1,900 | \$ - |
| 2310 812 | Dues & Fees | \$ 300 | \$ 300 | \$ 300 | \$ 300 | \$ 300 | \$ 300 | \$ - |
| 2310 890 | Miscellaneous | \$ 300 | \$ 300 | \$ 300 | \$ 300 | \$ 300 | \$ 300 | \$ - |
| <u>2310 Totals - Board of Education</u> | | <u>\$ 9,864</u> | <u>\$ 9,715</u> | <u>\$ 10,444</u> | <u>\$ 10,122</u> | <u>\$ 9,422</u> | <u>\$ 11,422</u> | <u>\$ 2,000</u> |
| <u>2320 EXECUTIVE ADMIN. SERVICES</u> | | | | | | | | |
| 2320 331 | CSSU Assessment-Exec. Adm. | \$ 10,000 | \$ 10,000 | \$ 10,000 | \$ 10,000 | \$ 10,000 | \$ 10,000 | \$ - |
| <u>2320 Totals - Exec. Adm. Svcs</u> | | <u>\$ 10,000</u> | <u>\$ -</u> |
| <u>2520 FISCAL SERVICES</u> | | | | | | | | |
| 2520 331 | Systems Transition Expense | \$ 7,000 | \$ 7,000 | \$ - | \$ - | \$ - | \$ - | \$ - |
| <u>2520 Totals - Fiscal Services</u> | | <u>\$ 7,000</u> | <u>\$ 7,000</u> | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> |
| <u>2711 TRANSPORTATION SERVICES - Resident Students</u> | | | | | | | | |
| 2711 519 | Contracted Service to reimb. Williston | \$ 29,093 | \$ 34,462 | \$ 34,567 | \$ 37,177 | \$ 34,000 | \$ 32,500 | \$ (1,500) |
| 2711 519 | Reimbursement of Transp. Costs (Others) | \$ 2,508 | \$ 2,921 | \$ 2,701 | \$ 1,180 | \$ 1,000 | \$ 1,000 | \$ - |
| 2711 519 | Contracted Service to reimb. CVU | \$ 14,487 | \$ 18,785 | \$ 20,073 | \$ 18,696 | \$ 14,064 | \$ 14,822 | \$ 758 |
| 2711 519 | Reimbursement of Transp. Costs (Others) | \$ 1,869 | \$ 2,570 | \$ 4,226 | \$ 2,226 | \$ 2,068 | \$ 2,316 | \$ 248 |
| <u>2711 Totals - Transportation</u> | | <u>\$ 47,957</u> | <u>\$ 58,738</u> | <u>\$ 61,567</u> | <u>\$ 59,279</u> | <u>\$ 51,132</u> | <u>\$ 50,638</u> | <u>\$ (494)</u> |
| <u>TOTAL BUDGET BEFORE BLOCK GRANT/INTEREST</u> | | <u>\$ 1,753,995</u> | <u>\$ 1,833,111</u> | <u>\$ 1,964,417</u> | <u>\$ 1,861,699</u> | <u>\$ 1,872,663</u> | <u>\$ 1,759,372</u> | <u>\$ (113,291)</u> <u>-6.05%</u> |
| 568 | Vo-Tech Block Grant | \$ 21,805 | \$ 19,929 | \$ 18,285 | \$ 17,021 | \$ 15,683 | \$ 12,918 | \$ (2,765) |
| 583 | Tax Anticipation Note Interest | | | | \$ 2,056 | \$ 5,160 | \$ 2,094 | \$ (3,066) |
| <u>TOTAL BUDGET WITH BLOCK GRANT/INTEREST</u> | | <u>\$ 1,775,800</u> | <u>\$ 1,853,040</u> | <u>\$ 1,982,702</u> | <u>\$ 1,880,776</u> | <u>\$ 1,893,506</u> | <u>\$ 1,774,384</u> | <u>\$ (119,122)</u> <u>-6.29%</u> |

CHITTENDEN SOUTH SUPERVISORY UNION
5420 SHELBURNE ROAD, SUITE 300, SHELBURNE, VT 05482
TELEPHONE 802-383-1234 FAX 802-383-1242
www.cssu.org

January 12, 2012

Residents of the communities of:

ST. GEORGE SCHOOL DISTRICT

The attached audit of the financial statements of the St. George School District covers the fiscal year 2010-2011.

We are including for your review and consideration the independent Auditors Report and Management Discussion and Analysis of the school district's financial performance. The complete audit is available on the web @ <http://cssu.org/domain/70>

If you have questions about this report or desire more detailed financial information please contact the Superintendent's office at 5420 Shelburne Road, Suite 300, Shelburne, VT 05482.

Respectfully Submitted,



Robert Mason
Chief Operations Officer, CSSU

ST. GEORGE SCHOOL DISTRICT

MANAGEMENT'S DISCUSSION AND ANALYSIS

YEAR ENDED JUNE 30, 2011

Our discussion and analysis of St. George School District's financial performance provides an overview of the School District's financial activities for the fiscal year ended June 30, 2011. Please read it in conjunction with the School District's financial statements which begin on page 8.

Financial Highlights

- The School District's net assets of our governmental activities increased by \$102,203, compared to an increase of \$74,354 in the prior year.
- The cost of all of the School District's programs was \$1,803,103 this year, compared to \$1,862,804 in the prior year, with no new programs added this year.
- The General Fund reported an excess of revenues over expenditures this year of \$102,203 which was \$102,203 better than what was budgeted.

Using This Annual Report

This annual report consists of a series of financial statements. The Statement of Net Assets and the Statement of Activities (Exhibits A and B) provide information about the activities of the School District as a whole and present a longer-term view of the School District's finances. Fund financial statements start on Exhibit C. For governmental activities, these statements tell how these services were financed in the short term as well as what remains for future spending. Fund financial statements also report the School District's operations in more detail than the government-wide statements by providing information about the School District's most significant funds.

Reporting the School District as a Whole

Our analysis of the School District as a whole is reflected on Exhibit A and Exhibit B. One of the most important questions asked about the School District's finances is, "Is the School District as a whole better off or worse off as a result of the year's activities?" The Statement of Net Assets and the Statement of Activities report information about the School District as a whole and about its activities in a way that helps answer this question. These statements include all assets and liabilities using the accrual basis of accounting, which is similar to the accounting used by most private-sector companies. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

These two statements report the School District's net assets and changes in them. You can think of the School District's net assets – the difference between assets and liabilities – as one way to measure the School District's financial health, or financial position. Over time, increases or decreases in the School District's net assets are one indicator of whether its financial health is improving or deteriorating. You will need to consider other non-financial factors, however, such as changes in the School District's property tax base and the condition of the School District's capital assets, to assess the overall health of the School District.

All of the School District's basic services are governmental activities. They include regular and special education for Pre Kindergarten through 8th grade, High School costs, support services, administrative services, transportation and other activities. Property taxes and state grants finance most of these activities.

ST. GEORGE SCHOOL DISTRICT
MANAGEMENT'S DISCUSSION AND ANALYSIS

YEAR ENDED JUNE 30, 2011
(Continued)

Reporting the School District's Most Significant Funds

The financial statements of the School District's major governmental funds are reflected on Exhibit C through Exhibit E. These fund financial statements provide detailed information about the most significant funds – not the School District as a whole. The School Board establishes the funds to help it control and manage money for particular purposes or to show that it is meeting legal responsibilities for using certain taxes, grants and other money (like grants received from the State of Vermont Department of Education).

Governmental Funds

All of the School District's basic services are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end that are available for spending. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the School District's general government operations and the basic services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the School District's programs.

The School District as a Whole

The School District's combined net assets increased by \$102,203 from a year ago – increasing from \$101,641 to \$203,844. Our analysis below focuses on the net assets (Table 1) and changes in net assets (Table 2) of the School District's governmental activities.

Table 1
Net Assets

| | Governmental Activities | | Net Change |
|--------------------------|----------------------------|-------------------|-------------------|
| | 2011 | 2010 | |
| Current and other assets | \$ 272,349 | \$ 121,951 | \$ 150,398 |
| Total assets | <u>272,349</u> | <u>121,951</u> | <u>150,398</u> |
| Other liabilities | 68,505 | 20,310 | 48,195 |
| Total liabilities | <u>68,505</u> | <u>20,310</u> | <u>48,195</u> |
| Net assets: | | | |
| Unrestricted | 203,844 | 101,641 | 102,203 |
| Total net assets | <u>\$ 203,844</u> | <u>\$ 101,641</u> | <u>\$ 102,203</u> |

ST. GEORGE SCHOOL DISTRICT
MANAGEMENT'S DISCUSSION AND ANALYSIS

YEAR ENDED JUNE 30, 2011
(Continued)

Table 2
Change in Net Assets

| | Governmental Activities | | |
|---------------------------------|----------------------------|------------|------------|
| | 2011 | 2010 | Net Change |
| REVENUES | | | |
| Program revenues: | | | |
| Operating grants | \$ 312,027 | \$ 321,336 | \$ (9,309) |
| General revenues: | | | |
| Act 68 State aid | 1,583,224 | 1,610,240 | (27,016) |
| Other general revenues | 10,055 | 5,582 | 4,473 |
| Total revenues | 1,905,306 | 1,937,158 | (31,852) |
| PROGRAM EXPENSES | | | |
| Regular instruction and related | 1,333,974 | 1,305,511 | 28,463 |
| Special Education and related | 339,590 | 426,451 | (86,861) |
| Vocational education | 16,860 | 17,706 | (846) |
| Education/enrichment | 20,000 | 17,795 | 2,205 |
| Administrative support services | 18,730 | 17,566 | 1,164 |
| Tax anticipation note interest | 5,160 | 2,056 | 3,104 |
| Transportation | 51,767 | 55,316 | (3,549) |
| Other grant programs | 17,022 | 20,403 | (3,381) |
| Total program expenses | 1,803,103 | 1,862,804 | (59,701) |
| Increase in net assets | \$ 102,203 | \$ 74,354 | \$ 27,849 |

The School District's total revenues decreased by \$31,852 (or 1.6%). The decrease in revenues was due primarily to planned increases in spending per pupil supported by increases in ACT 68 State Aid. The total cost of all programs and services decreased by \$59,701, (or 3.2%) with no new programs added this year. The decrease in costs was associated with a significant decrease in enrollment at Williston and sharp decreases in special education expenditures at both Williston and Champlain Valley Union.

ST. GEORGE SCHOOL DISTRICT

MANAGEMENT'S DISCUSSION AND ANALYSIS

YEAR ENDED JUNE 30, 2011

(Continued)

Governmental Activities

Table 3 presents the cost of each of the School District's largest programs – regular instruction and special education and related services – as well as each program's net cost (total cost less revenue generated by the activities). The net cost shows the financial burden that was placed on the School District's taxpayers by each of these functions.

Table 3
Governmental Activities

| | Total Cost of Services | | Net Cost of Services | |
|--|---------------------------|---------------------|-------------------------|---------------------|
| | 2011 | 2010 | 2011 | 2010 |
| Regular instruction and related services | \$ 1,333,974 | \$ 1,305,511 | \$ 1,248,321 | \$ 1,248,048 |
| Special education and related services | 339,590 | 426,451 | 157,404 | 204,817 |
| All others | 129,539 | 130,842 | 85,351 | 88,603 |
| | <u>\$ 1,803,103</u> | <u>\$ 1,862,804</u> | <u>\$ 1,491,076</u> | <u>\$ 1,541,468</u> |

The School District's Funds

- As the School District completed the year, its governmental funds (as presented in the Balance Sheet on Exhibit C) reported a fund balance of \$203,844, which is better than last year's total of \$101,641.

General Fund Budgetary Highlights

Quarterly financial reports reviewed by the Board of School Directors served as the vehicle for monitoring the budget for the fiscal year.

The General Fund ended with a fund balance of \$203,844. Revenues were greater than expenditures by \$102,203, which was \$102,203 better than budget. The largest variances to budget are as follows:

| | Final Budget | Actual | Variance Favorable (Unfavorable) |
|----------------------------|-----------------|-----------|--|
| REVENUES: | | | |
| Prior year tuition refunds | \$ 0 | \$ 32,287 | \$ 32,287 |
| EXPENDITURES | | | |
| Special education | 328,693 | 339,590 | (10,897) |
| Regular Tuition | 1,407,242 | 1,333,974 | 73,268 |
| Enrichment | 30,000 | 20,000 | 10,000 |

ST. GEORGE SCHOOL DISTRICT

MANAGEMENT'S DISCUSSION AND ANALYSIS

YEAR ENDED JUNE 30, 2011

(Continued)

Overall, the School District increased its fund balance by \$102,203, which was better than budget by \$102,203. The surplus this year came from lower than anticipated special education expenses and lower than anticipated tuition expenses because of a decrease in student enrollment at Williston.

Economic Factors and Next Year's Budgets and Rates

The School District's elected and appointed officials considered many factors when setting the fiscal year 2012 budget for school operations. When adopting the budget for fiscal year 2012 school year the School Board took into account the current economic climate, enrollment changes year to year and resulting property tax impacts to changes in the expenditures of the School District.

The School Board settled on a .68% increase in expenditures, tied to a 3.12% increase in property tax rates.

Contacting the School District's Financial Management

This financial report is designed to provide our citizens, taxpayers, customers, and investors and creditors with a general overview of the School District's finances and to show the School District's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the Chief Operations Officer, Chittenden South Supervisory Union, Shelburne, Vermont.

Annual Report of the Superintendent of Schools

Dear Community Members,

I am pleased once again to present the annual report of the Chittenden South Supervisory Union and its member districts. In the following pages, you will find information detailing the progress of each of our schools. You will hear from school board chairs, school principals, and other leaders about the work that each is undertaking to increase learning for their students. Together, we are determined to provide the very best educational opportunities and to ensure that each and every one of our students learns what s/he needs in order to be a successful student – one who will graduate from our system ready for college or career preparation.

To that end, we have focused our collective energies on making sure that each of our decisions is based on answering this simple question, “What will best guarantee student learning?” In our mathematics curriculum, this has meant implementing a new program for our K-5 students, intensive professional development in “Best Practices in Math” for all K-8 teachers of math, measuring fluency at each level, and setting a goal to have more of our 8th grade students ready to successfully complete Algebra I in Grade 8. In literacy, it has meant deliberate focus on fluency, phonemic awareness, and provision of additional supports for our struggling readers. In science, a K-12 committee has collaborated to identify successful practices, to develop cross-SU benchmark assessments, and to focus on inquiry learning.

All of this work is undergirded by several programs that we have been implementing over the past few years: Response to Instruction, a program that links research-based instruction, student assessment, and specific interventions and student supports; Differentiated Instruction, a philosophy that gives the teacher responsibility to adapt their instruction to accommodate student learning differences and is characterized by clarity of expectations, multiple ways to access competence, experiential learning, and show what they know, and Data Driven Decision-Making, a commitment that supports our focus on doing “what best supports student learning”. These programs are showing evidence of increasing learning for our students.

Looking to the near future, we are preparing for the Common Core standards and Smarter Balance Assessment system that will replace the VT Grade Level Expectations and the New England Comprehensive Assessment Plan in 2014. The work required to ensure that we make a smooth transition is in place now. Teachers, coordinators, and administrators, under the expert guidance of our Director of Curriculum, Molly McClaskey, are working together to understand the changes that will need to be made and to plan the implementation.

Our newly hired Director of Student Services, Meagan Roy, is working with our principals and our building-level special education administrators to plan for the merger of all special education services at the supervisory union on July 1, 2013. As part of this work, we are developing Standards of Practice that will guide our work and ensure uniform application of resources and best practice across the supervisory union.

It continues to be an honor and a pleasure to work with so many talented and dedicated professionals in communities that value education and are always striving for the best.

Sincerely,
Elaine F. Pinckney
Superintendent of Schools

FOTHERGILL SEGALE & VALLEY

Certified Public Accountants



John E. (Jeff) Fothergill, CPA
Michael L. Segale, CPA
Sheila R. Valley, CPA
Teresa H. Kajenski, CPA
Jane M. Burroughs, CPA
Donald J. Murray, CPA

INDEPENDENT AUDITOR'S REPORT

September 13, 2011

To the Board of School Directors
St. George School District
St. George, Vermont

We have audited the accompanying financial statements of the governmental activities and the major fund of St. George School District, as of and for the year ended June 30, 2011, which collectively comprise the School District's basic financial statements as listed in the Table of Contents. These financial statements are the responsibility of the District's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and the major fund of the School District, as of June 30, 2011, and the respective changes in financial position, thereof and the budgetary comparison for the General Fund for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated September 13, 2011, on our consideration of the School District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing on internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and important for assessing the results of our audit.

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Respectfully submitted,

Fothergill Segale & Valley CPAs
FOTHERGILL SEGALE & VALLEY, CPAs
Vermont Public Accountancy License #110

CHITTENDEN SOUTH SUPERVISORY UNION
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2011

Our discussion and analysis of Chittenden South Supervisory Union's financial performance provides an overview of the Supervisory Union's financial activities for the fiscal year ended June 30, 2011. Please read it in conjunction with the Supervisory Union's financial statements which begin on page 8.

Financial Highlights

Government-Wide Reporting:

- The Supervisory Union's net assets increased by \$178,182 during fiscal year 2011 as a result of this year's operations, which is an increase of approximately 6% in expenses and an increase of approximately 5% increase in revenues.
- The total cost of all of the Supervisory Union's programs was \$10,041,147 for fiscal year 2011.

Governmental Funds Reporting:

- During fiscal year 2011, the General Fund reported an increase in fund balance of \$75,468 compared to a budget of no change in fund balance.
- The unassigned fund balance for the General Fund was \$142,345 as of June 30, 2011, compared to \$233,122 as of June 30, 2010. The unassigned amount represents the amount of funds available for future budgets. Assigned fund balance of \$100,000 is for FY12 expenditures, as voted in the FY12 budget. Assigned fund balance of \$60,000 is for future payout of compensated balances. Nonspendable fund balances of the General Fund total \$45,146. This amount represents inventory on hand.
- The Special Revenue Funds primarily reports the activities related to Federal, State, and local grants. The fund balance as of June 30, 2011 was \$2,404, which is from locally funded programs. This is \$37,713 lower compared to the prior year.

Using This Annual Report

This annual report consists of a series of financial statements. The Statement of Net Assets and the Statement of Activities (Exhibits A and B) provide information about the activities of the Supervisory Union as a whole and present a longer-term view of the Supervisory Union's finances. Fund financial statements, starting with Exhibit C, include only governmental activities. The governmental activities statements tell how these services were financed in the short term as well as what remains for future spending. Fund financial statements also report the Supervisory Union's operations in more detail than the government-wide statements by providing information about the Supervisory Union's most significant funds.

Reporting the Supervisory Union as a Whole

The financial statements of the Supervisory Union as a whole are presented in Exhibit A and Exhibit B. One of the most important questions asked about the Supervisory Union's finances is, "Is the Supervisory Union as a whole better off or worse off as a result of the year's activities?" The Statement of Net Assets and the Statement of Activities report information about the Supervisory Union as a whole and about its activities in a way that helps answer this question. These statements include *all* assets and liabilities using the *accrual basis of accounting*, which is similar to the accounting used by most private-sector companies. All of the current year's revenue and expenses are taken into account regardless of when cash is received or paid.

CHITTENDEN SOUTH SUPERVISORY UNION
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2011

These two statements report the Supervisory Union's net assets and changes in them. You can think of the Supervisory Union's net assets – the difference between assets and liabilities – as one way to measure the Supervisory Union's financial health, or financial position. Over time, increases or decreases in the Supervisory Union's net assets are one indicator of whether its financial health is improving or deteriorating. You will need to consider other non-financial factors, however, such as changes in the condition of the Supervisory Union's capital assets, to assess the overall health of the Supervisory Union.

In the Statement of Net Assets and the Statement of Activities, all of the Supervisory Union's activities are reflected as governmental activities. They include the Superintendent's office, the student services office, the human resources office, the finance office, the technology office, improvement of curriculum, transportation services, as well as the activity related to Federal, State and other grants that support Champlain Valley Union High School, Charlotte, Hinesburg, Shelburne, Williston and St. George School Districts. Assessments to the member School Districts and State and Federal grants finance most of these activities.

Reporting the Supervisory Union's Most Significant Funds

Governmental Funds - All of the Supervisory Union's basic services are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end that are available for spending. These funds are reported using an accounting method called *modified accrual accounting*, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the Supervisory Union's general government operations and the basic services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the Supervisory Union's programs. We describe the relationship (or differences) between governmental activities (reported in the Statement of Net Assets and the Statement of Activities) and governmental funds in Exhibit D and F that are included in the financial statements.

The Supervisory Union as a Whole (*Government-Wide Financial Statement Analysis*)

Our analysis below focuses on the net assets (Table 1) and changes in net assets (Table 2) of the Supervisory Union's governmental type activities.

The unrestricted net assets – the part of net assets that can be used to finance day-to-day operations without constraints established by debt covenants, enabling legislation, or other legal requirements – increased by \$46,225, reflecting operating performance better than budget. Capital assets increased with vehicle and equipment purchases, largely funded with ARRA money. Other liabilities increased as at year end more money was owed districts for grants in progress.

CHITTENDEN SOUTH SUPERVISORY UNION
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2011

Table 1 – Net Assets

| | Governmental Activities | | Net Change |
|---|-------------------------|-------------------|-------------------|
| | 2011 | 2010 | |
| Current and other assets | \$ 904,813 | \$ 901,780 | \$ 3,033 |
| Capital assets | 291,549 | 159,592 | 131,957 |
| Total assets | <u>1,196,362</u> | <u>1,061,372</u> | <u>134,990</u> |
| Deferred revenue | 389,527 | 499,920 | (110,393) |
| Other liabilities - current | 155,301 | 79,630 | 75,671 |
| Accrued compensated absences | 118,650 | 127,120 | (8,470) |
| Total liabilities | <u>663,478</u> | <u>706,670</u> | <u>(43,192)</u> |
| Net assets: | | | |
| Invested in Capital Assets, net of debt | 291,549 | 159,592 | 131,957 |
| Unrestricted | 241,335 | 195,110 | 46,225 |
| Total net assets | <u>\$ 532,884</u> | <u>\$ 354,702</u> | <u>\$ 178,182</u> |

Table 2 - Change in Net Assets

| | Governmental Activities | | Net Change |
|-----------------------------------|-------------------------|-------------------|--------------------|
| | 2011 | 2010 | |
| REVENUES | | | |
| Program revenues: | | | |
| Charges for services | \$ 225,852 | \$ 252,525 | \$ (26,673) |
| Operating grants | 3,763,659 | 3,452,495 | 311,164 |
| General revenues: | | | |
| Assessments | 6,147,705 | 5,978,721 | 168,984 |
| Other general revenues | 82,113 | 78,277 | 3,836 |
| Total revenues | <u>10,219,329</u> | <u>9,762,018</u> | <u>457,311</u> |
| PROGRAM EXPENSES | | | |
| Executive administrative services | 848,894 | 843,083 | 5,811 |
| Human resources | 383,518 | 379,925 | 3,593 |
| Fiscal services | 456,925 | 442,833 | 14,092 |
| Shared student services | 997,861 | 923,548 | 74,313 |
| Student assistance program | - | 65,508 | (65,508) |
| Community skills program | 181,643 | 176,030 | 5,613 |
| Technology program | 715,823 | 668,969 | 46,854 |
| Student services administration | 60,774 | 36,653 | 24,121 |
| Food services | 873,210 | 857,871 | 15,339 |
| Transportation services | 1,573,247 | 1,494,146 | 79,101 |
| Federal funded student programs | 2,523,478 | 2,494,409 | 29,069 |
| State funded student programs | 677,029 | 661,969 | 15,060 |
| Local funded student programs | 624,745 | 362,631 | 262,114 |
| On behalf payments | 124,000 | 99,000 | 25,000 |
| Total program expenses | <u>10,041,147</u> | <u>9,506,575</u> | <u>534,572</u> |
| Increase (decrease) in net assets | <u>\$ 178,182</u> | <u>\$ 255,443</u> | <u>\$ (77,261)</u> |

CHITTENDEN SOUTH SUPERVISORY UNION
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2011

The Supervisory Union's total revenues increased by \$457,311 and expenses increased by \$534,572. Key revenue variances year to year included increased ARRA funds received under "Operating Grants" and increased assessments to schools in transportation and technology.

Key expenditure variances included technology and transportation increases in services desired and a variety of locally funded opportunities new or increased to the SU including VEHI Wellness, Strategic Prevention Framework, and VCPC Early Ed Grant among others.

Table 3 presents the cost of each of the Supervisory Union's five largest programs that were funded from general revenue – transportation, shared student services, food services, executive administrative services, and technology services – as well as each program's net cost (total cost less revenue generated by the activities). The net cost shows the financial burden that was placed on the Supervisory Union's taxpayers by each of these functions.

Table 3 – Governmental Activities

| | Total Cost of Services <u>2011</u> | Net Cost of Services <u>2011</u> | Total Cost of Services <u>2010</u> | Net Cost of Services <u>2010</u> |
|-----------------------------------|--|--|--|--|
| Transportation services | \$ 1,573,247 | \$ 1,573,247 | \$ 1,494,146 | \$ 1,494,146 |
| Shared student services | 997,861 | 997,861 | 923,548 | 923,548 |
| Food services | 873,210 | 873,210 | 857,871 | 857,871 |
| Executive administrative services | 848,894 | 848,894 | 843,083 | 843,083 |
| Technology services | 715,823 | 715,823 | 668,969 | 668,969 |
| All other programs | 5,032,112 | 1,042,601 | 4,718,958 | 1,013,938 |
| Totals | <u>10,041,147</u> | <u>6,051,636</u> | <u>9,506,575</u> | <u>5,801,555</u> |

The Supervisory Union's Funds (*Fund Financial Statement Analysis*)

As the Supervisory Union completed the year, its governmental funds (as presented in the Balance Sheet on Exhibit C) reported a combined fund balance of \$359,985, which is higher than last year's total of \$322,230. Included in this year's total change in fund balance are the current year increase in fund balance of \$75,468 in the General Fund and the current year decrease of \$37,713 in the Special Revenue Fund.

General Fund Budgetary Highlights

Exhibit G has a comparison of actual to budget that shows where the favorable and unfavorable variances arose during the year. The larger variances are as follows:

CHITTENDEN SOUTH SUPERVISORY UNION
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2011

| | Budget | Actual | Variance Favorable (Unfavorable) |
|---------------------------------|--------------|--------------|--|
| Revenues: | | | |
| Assessments | \$ 6,349,740 | \$ 6,147,705 | \$ (202,035) |
| State grants | 147,800 ** | 0 | (147,800) |
| Expenditures: | | | |
| Student services administration | 197,484 | 60,774 | 136,710 |
| Food services | 957,155 | 873,210 | 83,945 |
| Transportation services | 1,657,159 | 1,573,247 | 83,912 |
| Technology program | 777,071 | 715,823 | 61,248 |

** This activity is no longer reported in the General Fund but reflected in the Special Revenue Fund.

Variances of note are primarily related to schools requesting changes in services provided as the year began in both transportations and food services.

The *Special Revenue Fund* includes activity related to Federal, State, and local grants, donation and fees programs. Revenue is recognized when the expenditure is incurred. Any funds received but not spent on most of these programs are recorded as deferred revenue. The deferred revenue at June 30, 2011 was \$389,527 which was from approximately 20 various grants compared to \$499,920 as of June 30, 2010 which were also from approximately 20 various grants. The fund balance of \$2,404 is from three locally funded programs.

Quarterly financial reports reviewed by the Board of School Directors served as the vehicle for monitoring the budget for the fiscal year.

Capital Assets

During fiscal year June 30, 2011, the Supervisory Union invested \$189,246 in equipment. The total equipment purchases through June 30, 2011 was \$440,649 of which \$149,100 has been depreciated on the government wide statements resulting in net capital assets of \$291,549.

Economic Factors and Next Year's Budgets and Rates

The Supervisory Union's elected and appointed officials considered many factors when setting the 2011/2012 budget for school operations. Needs for services as defined by each of our member schools, efficiencies to be gained by providing resources centrally, implications to the schools tax rates and the local economic climate all weigh into the discussion. The School Board approved a budget of \$6,414,836 for 2011/2012, a 1.85% decrease from the prior year, reflecting the Boards response to pressure from taxpayers of the supervisory union to constrain property tax increases.

Contacting the Supervisory Union's Financial Management

This financial report is designed to provide our citizens, taxpayers, customers, and investors and creditors with a general overview of the Supervisory Union's finances and to show the Supervisory Union's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the Superintendent's Office at 5420 Shelburne Road, Suite 100, Shelburne, Vermont.

**CHITTENDEN SOUTH SUPERVISORY UNION
ASSESSMENTS
Proposed Budget**

Saint George School District

| | Adopted 2009-2010 | Adopted 2010-2011 | Adopted 2011-2012 | Proposed 2012-2013 | \$ Change | % Change |
|---------------------------------|----------------------|----------------------|----------------------|-----------------------|-------------------|---------------|
| Office of the Supt. | \$ 10,000 | \$ 10,000 | \$ 10,000 | \$ 10,000 | \$ - | 0.00% |
| Fiscal Services-System Converts | \$ - | \$ - | \$ - | \$ - | \$ - | n/a |
| Transportation | \$ 20,073 | \$ 18,696 | \$ 14,064 | \$ 14,822 | \$ 758 | 5.39% |
| Early Learning Partnership | \$ - | \$ 331 | \$ 759 | \$ 597 | \$ (162) | n/a |
| CIS - Early Intervention | \$ 8,884 | \$ 7,262 | \$ 7,418 | \$ 4,455 | \$ (2,963) | -39.94% |
| TOTAL | \$ 38,957 | \$ 36,289 | \$ 32,241 | \$ 29,874 | \$ (2,367) | -5.61% |

NOTES:

NOTES:



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NEW LOCATION FOR TOWN MEETING

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EVENING TIME: 6:00 PM